

# CITY OF LA CRESCENT

## AGENDA

### REGULAR MEETING

OCTOBER 11, 2021

5:30 P.M.

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CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

### **1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – SEPTEMBER 27, 2021
- 1.2 BILLS PAYABLE THROUGH OCTOBER 7, 2021
- 1.3
- 1.4

### **2. PUBLIC HEARING**

### **3. ITEMS FOR CONSIDERATION**

- 3.1 JOINT ORDERLY ANNEXATION RESOLUTION
- 3.2 PHASE 3 PEDESTRIAN BRIDGE BID RESULTS
- 3.3 SHORT TERM FINANCING - BRIDGE PROJECT
- 3.4 RELIEF ASSOCIATION PENSION INCREASE
- 3.5 ADVERTISE DEVELOPMENT DIRECTOR POSITION
- 3.6 PARADE PERMIT REQUEST
- 3.7 HORSE THIEF RIDGE EASEMENT
- 3.8 COMMISSION RESIGNATIONS
- 3.9 2022 BUDGET REVIEW

### **4. UNFINISHED BUSINESS**

- 4.1



# **CITY OF LA CRESCENT**

## **AGENDA**

### **REGULAR MEETING**

**OCTOBER 11, 2021**

**5:30 P.M.**

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#### **5. MAYOR'S COMMENTS**

5.1 COMMISSION RECOGNITIONS

#### **6. STAFF CORRESPONDENCE/COMMITTEE UPDATES**

6.1

6.2

6.3

6.4

#### **7. CORRESPONDENCE**

7.1

7.2

7.3

#### **8. CHAMBER OF COMMERCE**

8.1

#### **9. ITEMS FOR NEXT AGENDA**

#### **10. ADJOURNMENT**



MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
SEPTEMBER 27, 2021

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of September was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, September 27, 2021.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: Member Ryan Hutchinson. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – SEPTEMBER 13, 2021
- 1.2 BILLS PAYABLE THROUGH SEPTEMBER 23, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – AUGUST 2021
- 1.4 LIBRARY REPORT – AUGUST 2021

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

Item 3.4 – Quit Claim Deed of the Items for Consideration was reviewed first.

**ITEM 3.4 – QUIT CLAIM DEED**

City Attorney Wieser reviewed with City Council a Certificate of Survey for the property located at 32 South Walnut Street owned by JR Building, LLC, commonly referred to as Heth Hardware. Recently a survey was completed which revealed the building foundation on the southwest corner is .15 feet and the



building overhang on the southeast corner is .7 feet over the lot line. City Council reviewed the survey also. It was recommended to City Council to authorize the Mayor and City Administrator to execute a Quit Claim Deed to resolve this issue. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

**MOTION TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A QUIT CLAIM DEED TO RESOLVE THE LOT LINE ISSUE REGARDING THE PROPERTY LOCATED AT 32 SOUTH WALNUT STREET OWNED BY JR BUILDING, LLC, COMMONLY REFERRED TO AS HETH HARDWARE.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

**ITEM 3.1 – 2021 STREET PROJECT CHANGE ORDER**

City Administrator Waller reviewed with City Council a memo from City Engineer Tim Hruska regarding a change order to the 2021 Street Project for Spruce and Balsam. The City has received a request from the homeowners on the driveway off of Stoney Point Road. The City has plowed and maintained this area to serve the two homes. The City has worked with Zenke, Inc. on pricing to add 3" of bituminous pavement and a culvert under the roadway. The cost is \$22,145.60. The adjacent homeowners have agreed to compensate the City for this cost. Also, the City received damage to the outlet at Haralson and Jonathan. It is recommended that the City install new tied concrete mat to stabilize the outlet. This area has also had sediments deposit over the course of time and those sediments need to be removed so that the outlet can properly drain. It was proposed to City Council to remove those sediments to approximately 150' downstream of the outlet. The cost to perform this work is \$17,224.45. It was recommended to City Council to approve Change Order #1 to the 2021 Street Project for a total of \$39,370.05. Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

**MOTION TO APPROVE CHANGE ORDER #1 TO THE 2021 STREET PROJECT FOR A TOTAL OF \$39,370.05.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.





### **ITEM 3.2 – PHASE 3 PEDESTRIAN BRIDGE BID RESULTS**

City Administrator Waller reviewed with City Council the bid results for the third phase of the Wagon Wheel Improvement Project, the construction of the bicycle/pedestrian bridge. This item was presented for review and discussion, but not for approval at this meeting. The City intends to present the bid results, along with the interim financing plan, for approval at the October 11, 2021 City Council meeting. There is a review and approval process by MnDOT before the City Council can accept the bid, and that has not been completed. The Engineer's construction estimate was \$2,925,000.00. The arch design was bid as an alternate, and the bid amount can be reduced by \$129,000.00 if the arches are removed from the project. It was not suggested that the City Council remove the arches from the project. Rather, that the time between now and the October 11<sup>th</sup> City Council meeting be used to hopefully develop a funding proposal so that the project can proceed in its entirety. City Council also reviewed drawings related to the project. This item was informational, and no action was taken.

### **ITEM 3.3 – MnDOT – JOINT POWERS CONTRACT**

City Administrator Waller reviewed with City Council a correspondence received from MnDOT regarding the contract for tribal monitoring for the La Crescent Pedestrian Bridge Project. The total cost of the contract will not exceed \$26,602.00, and the State will pay 80% of the contract cost. The City will pay 20% of the contract, up to a total cost of \$5,320.40. City Council reviewed the proposed Resolution regarding the contract. In order to continue to proceed with the project, it was recommended that City Council adopt the Resolution and authorize the required signatures. Following review and discussion, Member Williams introduced the following resolution and moved its passage and adoption:

#### **RESOLUTION NO. 09-21-31**

#### **A RESOLUTION TO ENTER INTO A JOINT POWERS CONTRACT FOR PROFESSIONAL AND TECHNICAL SERVICES WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION, AND THE PRAIRIE ISLAND INDIAN COUNCIL**

BE IT RESOLVED that the City of La Crescent, Minnesota, authorizes entering into a Joint Powers Contract for Professional and Technical Services ("Joint Powers Contract") regarding MnDOT Contract No. 1047421 and Federal Project No. STPF 8821(211) with the State of Minnesota, Department of Transportation ("State"), and the Prairie Island Indian Council for the following purposes:

For tribal monitoring for the La Crescent Pedestrian Bridge Project; and

BE IT FURTHER RESOLVED that the State will pay eighty percent (80%) of the project costs (up to \$21,281.60) and the City of La Crescent commits to providing payment of twenty percent (20%) of the project costs (up to \$5,320.40); and

BE IT FURTHER RESOLVED by the City Council of the City of La Crescent, Minnesota that the City Administrator is authorized to execute the Joint Powers Contract.

ADOPTED this 27<sup>th</sup> day of September, 2021.



SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted by a 4-0 vote.

### **ITEM 3.5 – ANNEXATION UPDATE**

City Attorney Wieser reviewed with City Council an Administrative Order signed September 16, 2021 approving the annexation of six (6) properties located in the Crescent Valley Subdivision. At the August 23, 2021 Council Meeting, the Council adopted Ordinance No. 553 annexing eight (8) properties. After review of the original Ordinance, the Office of Administrative Hearings noticed a discrepancy between their records and records available at the Houston County Recorder's Office. The Office of Administrative Hearings requested that two (2) of the 8 properties be removed from Ordinance No. 553 and those properties be included in the Joint Resolution that will be considered in October. Therefore, Ordinance No. 553 was updated and amended to remove these 2 properties. It was recommended to City Council to approve Amended Ordinance No. 553. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

### **MOTION TO APPROVE AMENDED ORDINANCE NO. 553 APPROVING THE ANNEXATION OF SIX (6) PROPERTIES LOCATED IN THE CRESCENT VALLEY SUBDIVISION.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.



### **ITEM 3.6 – GREENSTEP COMMITTEE APPOINTMENT**

City Administrator Waller reviewed with City Council the recommendation to appoint Lauren Rislov as a student member of the GreenStep Committee. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

#### **MOTION TO APPOINT LAUREN RISLOV AS A STUDENT MEMBER OF THE GREENSTEP COMMITTEE.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

### **ITEM 3.7 – SMALL CITIES DEVELOPMENT PROGRAM GRANT**

City Administrator Waller reviewed with City Council a correspondence from the MN Department of Employment and Economic Development (DEED) informing the City that its application for the 2021 Minnesota Small Cities Development Program Grant (SCDP) had been approved for funding in the amount of \$552,000.00 from the Department of Housing and Urban Development (HUD). This item was informational, and no action was taken.

### **ITEM 3.8 – 2022 PRELIMINARY BUDGET AND LEVY**

City Administrator Waller reviewed with City Council the proposed 2022 general fund budget and proposed resolution that sets the preliminary levy. By September 30, the City Council is required to adopt a resolution setting the preliminary levy and set the date for the public meeting at which time the proposed budget and levy will be discussed, and the final budget and levy determined. It was recommended that the public meeting be set for 6:00 p.m., on Monday, December 13, 2021. As part of the budget review and adoption process, it was noted to City Council that they cannot adopt the 2022 general fund budget until after the public meeting in December and once the preliminary levy is set, the City Council has the discretion to lower the levy, but the City Council cannot increase the preliminary levy. The proposed 2022 preliminary resolution reflects a 5.5% increase. The final total City levy in 2021 was \$3,169,729.00, and the proposed total levy for 2022 is \$3,343,638.00. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

#### **RESOLUTION 09-21-32**

#### **RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE CALENDAR YEAR 2022**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:



1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2022 as part of the general taxes due and payable in the year 2022 a direct ad valorem tax in the amount of \$2,060,738.00 as provided by State law to be levied and collected in the manner provided by law.
2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$175,990.00 to be collected in the year 2022, as authorized by Minnesota Statutes, Section 134.33 and 134.34.
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2022, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2022
322	2015A	G.O. Refunding Bonds – Apple Blossom Acres	\$5,000.00
324	2011A	G.O. Improvement Bonds – Crescent Valley	\$120,000.00
325	2016A	G.O. Refunding Rec. Fac. Bonds – Aquatic Center	\$198,700.00
326	2013A	G.O. Equipment Certificates	\$40,000.00
327	2016A	G.O. Improvement Bonds – Oak St. Recon.	\$112,400.00
328	2017A	G.O. Equipment Certificates	\$120,250.00
329	2018A	G.O. Improvement Bonds – Streets/Veterans Park	\$146,700.00
330	2019A	G.O. Equipment Certificates – Fire Truck	\$49,700.00
331	2019B	G.O. Improvement Bonds – Street Recon.	\$32,300.00
332	2020A	G.O. Improvement Bonds – HTM	\$188,000.00
333	2020A	G.O. Bonds – Tax Abatement - Ice Arena	\$23,860.00
601	2015A	G.O. Utility Revenue & Crossover Ref. Bond	\$46,500.00
601	2016A	G.O. Utility Revenue & Crossover Ref. Bond	\$23,500.00
		<b>TOTAL DEBT SERVICE LEVY</b>	<b>\$1,106,910.00</b>

4. Total levy for the City of La Crescent for collection in 2022 is \$3,343,638.00.

ADOPTED this 27<sup>th</sup> day of September, 2021.

SIGNED:

\_\_\_\_\_  
Mayor





ATTEST:

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City Administrator

The foregoing motion was duly seconded by Member Jostad and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted by a 4-0 vote.

Following discussion, Member Jostad made a motion, seconded by Member Williams, as follows:

**MOTION TO SET THE DATE AND TIME FOR THE PUBLIC MEETING FOR MONDAY, DECEMBER 13, 2021 AT 6:00 P.M. AT WHICH TIME THE PROPOSED 2022 GENERAL BUDGET AND LEVY WILL BE DISCUSSED, AND THE FINAL BUDGET AND LEVY DETERMINED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote.

**ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – PARK AND RECREATION COMMISSION MINUTES – SEPTEMBER 20, 2021**

City Council reviewed the Minutes from the September 20, 2021 La Crescent Park and Recreation Commission meeting. No action taken.

**ITEM 6.2 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – EXPLORE LA CROSSE**

City Council reviewed the Agenda from the September 21, 2021 La Crosse County Convention & Visitors Bureau Virtual Board Meeting, which included the Minutes from the August 17, 2021 Board Meeting. No action taken.



**ITEM 8 – CHAMBER OF COMMERCE**

Brad Helstad of the La Crescent Chamber of Commerce updated City Council on Chamber events.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member O'Donnell-Ebner, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried by a 4-0 vote and the meeting duly adjourned at 6:24 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator



# 1.2

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>3P ADMINISTRATORS, INC.</b>						
10/1/21 D.ST.	MEDICAL REIMB P/R DEDUCTED	10/05/2021	7.87	7.87	10/05/2021	
9/22/21 R.L.	MEDICAL REIMB P/R DEDUCTED	09/24/2021	100.80	100.80	09/24/2021	
Total 9457:			108.67	108.67		
<b>ACENTEK</b>						
9/21 STMT	BRUSH SITE PHONE CHARGES	09/30/2021	36.68	.00		
9/21 STMT	GOLF COURSE PHONE CHARGES	09/30/2021	435.79	.00		
9/21 STMT	LIC BUR PHONE CHARGES	09/30/2021	175.74	.00		
9/21 STMT	SEWER PHONE CHARGES	09/30/2021	114.10	.00		
9/21 STMT	WATER PHONE CHARGES	09/30/2021	86.90	.00		
9/21 STMT	FIRE DEPT PHONE CHARGES	09/30/2021	505.79	.00		
9/21 STMT	LIBRARY PHONE CHARGES	09/30/2021	135.90	.00		
9/21 STMT	ARENA PHONE CHARGES	09/30/2021	274.65	.00		
9/21 STMT	STREET PHONE CHARGES	09/30/2021	42.20	.00		
9/21 STMT	PUBLIC WORKS PHONE CHARGES	09/30/2021	49.43	.00		
9/21 STMT	B& Z PHONE CHARGES	09/30/2021	49.43	.00		
9/21 STMT	POLICE DEPT PHONE CHARGES	09/30/2021	337.39	.00		
9/21 STMT	CITY HALL PHONE CHARGES	09/30/2021	345.98	.00		
Total 24:			2,589.98	.00		
<b>AFLAC</b>						
9/21 STMT	INSURANCE PREMIUMS	10/01/2021	165.62	.00		
Total 72:			165.62	.00		
<b>AFSCME</b>						
9/21 STMT	PAYROLL DEDUCTED UNION DUES	10/01/2021	725.56	.00		
Total 25:			725.56	.00		
<b>ALAN WANDLING</b>						
BP #2020-258	EROSION CONTROL DEPOSIT REFUND	10/11/2021	500.00	.00		
Total 9979:			500.00	.00		
<b>AMAZON CAPITAL SERVICES</b>						
16FT-HLCC-7DY	MAINTENANCE - OFFICE SUPPLIES	10/02/2021	42.98	.00		
1LLD-RRDR-QH	STREET - SALT BRINE SPRAYER	09/28/2021	205.00	.00		
1LP9-CXK7-LCL	GC - OFFICE SUPPLIES	09/27/2021	8.99	.00		
Total 9956:			256.97	.00		
<b>B &amp; T TECHNICAL SERVICES, LLC</b>						
19511	COMM BLDG - SOLAR ELECTRICAL SERVICE	07/31/2021	410.04	.00		
Total 9680:			410.04	.00		
<b>BAUMGARTNER, DAVE</b>						
3869444	REMOVE TREE THAT FELL OVER ON HOLE #1	09/02/2021	250.00	.00		
Total 8714:			250.00	.00		
<b>BEAM INSURANCE ADMINISTRATORS LLC</b>						
10/21 STMT	EMPLOYER PAID DENTAL - CLERK	10/01/2021	100.16	100.16	10/04/2021	



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10/21 STMT	EMPLOYER PAID DENTAL - PD	10/01/2021	384.33	384.33	10/04/2021	
10/21 STMT	EMPLOYER PAID DENTAL - FD	10/01/2021	2.98	2.98	10/04/2021	
10/21 STMT	EMPLOYER PAID DENTAL - STREET	10/01/2021	70.57	70.57	10/04/2021	
10/21 STMT	EMPLOYER PAID DENTAL - REC	10/01/2021	5.70	5.70	10/04/2021	
10/21 STMT	EMPLOYER PAID DENTAL - PARK	10/01/2021	25.03	25.03	10/04/2021	
10/21 STMT	A/R - DENTAL - PAUL KENAGA	10/01/2021	74.48	74.48	10/04/2021	
10/21 STMT	A/R - DENTAL - DEB OLIVER	10/01/2021	74.48	74.48	10/04/2021	
10/21 STMT	A/R - DENTAL - BARB GILE	10/01/2021	74.48	74.48	10/04/2021	
10/21 STMT	DENTAL INSURANCE WITHHELD	10/01/2021	239.83	239.83	10/04/2021	
10/21 STMT	EMPLOYER PAID DENTAL - LIBRARY	10/01/2021	37.24	37.24	10/04/2021	
10/21 STMT	EMPLOYER PAID DENTAL - WATER	10/01/2021	93.29	93.29	10/04/2021	
10/21 STMT	EMPLOYER PAID DENTAL - SEWER	10/01/2021	70.21	70.21	10/04/2021	
10/21 STMT	A/R - DENTAL - PHYLLIS FEIOCK	10/01/2021	37.24	37.24	10/04/2021	
10/21 STMT	A/R - DENTAL - ROSE ALBRECHT	10/01/2021	37.24	37.24	10/04/2021	
10/21 STMT	A/R - DENTAL - JANE PAULSON	10/01/2021	74.48	74.48	10/04/2021	
Total 9858:			1,401.74	1,401.74		
<b>BOBCAT OF THE COULEE REGION</b>						
01-48817	PARKS - RENTAL SOIL CONDITIONER	09/24/2021	75.00	.00		
Total 216:			75.00	.00		
<b>BREYER'S SALES AND SERVICE INC</b>						
15206	PARKS - MOWER BLADE	09/20/2021	122.52	.00		
Total 131:			122.52	.00		
<b>BUBBERS, MARY</b>						
09/30/21	PD - CONSENT BLOOD DRAW	09/30/2021	50.00	.00		
Total 9459:			50.00	.00		
<b>CALEDONIA ARGUS</b>						
10/21-10/22	LIBRARY - SUBSCRIPTION RENEWAL	10/01/2021	60.95	.00		
Total 211:			60.95	.00		
<b>CEDAR PROPERTIES</b>						
BP #2020-259	EROSION CONTROL DEPOSIT REFUND	10/11/2021	500.00	.00		
Total 9978:			500.00	.00		
<b>CITY OF LA CRESCENT</b>						
9/21 332 S 1ST S	WATER/SEWER UTIL - 332 S 1ST ST	09/30/2021	77.14	.00		
9/21 FIRE	WATER/SEWER UTIL.-FIRE DEPT.	09/30/2021	154.78	.00		
9/21 LIBRARY	WATER/SEWER UTIL.-LIBRARY	09/30/2021	101.68	.00		
Total 196:			333.60	.00		
<b>CITY TREASURER'S OFFICE</b>						
179804	WASTEWATER TO LACROSSE	08/31/2021	17,025.13	.00		
179924	QTRLY TRANSIT	09/17/2021	16,098.25	.00		
Total 1086:			33,123.38	.00		





Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CLASSIC ROCK PRODUCTS INC</b>						
819	VETS PARK LANDSCAPING	10/01/2021	217.98	.00		
Total 278:			217.98	.00		
<b>CUSTOM ALARM</b>						
497853	GC - MONTHLY ALARM MONITORING SYSTEM	10/01/2021	37.53	.00		
Total 290:			37.53	.00		
<b>DAVY LABORATORIES</b>						
2110414	WATER - TESTING	09/30/2021	150.00	.00		
Total 312:			150.00	.00		
<b>DEPT OF NATURAL RESOURCES</b>						
9/14-20/21	WEEKLY RECREATIONAL VEH. REGIST.	09/20/2021	235.70	235.70	09/24/2021	
9/21-27/21	WEEKLY RECREATIONAL VEH. REGIST.	09/27/2021	401.20	401.20	10/01/2021	
Total 318:			636.90	636.90		
<b>DORSCHNER, JEVIN</b>						
9/27/21-9/30/21M	REIMBURSE MILEAGE - WASTEWATER SCHOOL	09/30/2021	246.40	.00		
Total 9878:			246.40	.00		
<b>E O JOHNSON CO INC - LEASE</b>						
30163930	CITY HALL - COPY MACHINE MAINT	09/27/2021	174.28	.00		
30163930	POLICE - COPY MACHINE MAINT	09/27/2021	104.57	.00		
30163930	BLDG/ZNG - COPY MACHINE MAINT	09/27/2021	104.57	.00		
30163930	PUBLIC WORKS - COPY MACHINE MAINT	09/27/2021	104.57	.00		
30163930	FIRE DEPT - COPY MACHINE MAINT	09/27/2021	69.71	.00		
30163930	WATER DEPT - COPY MACHINE MAINT	09/27/2021	69.71	.00		
30163930	SEWER DEPT - COPY MACHINE MAINT	09/27/2021	69.71	.00		
Total 9397:			697.12	.00		
<b>EFTPS - ELECTRONIC FEDERAL TAX</b>						
10/1/21 P/R	FED/FICA/MEDICARE	10/06/2021	16,147.67	16,147.67	10/06/2021	
Total 1127:			16,147.67	16,147.67		
<b>GOPHER STATE ONE-CALL</b>						
1090510	WATER - LOCATE	09/30/2021	51.30	.00		
1090510	SEWER - LOCATE	09/30/2021	51.30	.00		
Total 620:			102.60	.00		
<b>GRAF ELECTRIC, INC.</b>						
BP #2019-114	EROSION CONTROL DEPOSIT REFUND	10/11/2021	250.00	.00		
Total 619:			250.00	.00		
<b>HARTLAND CONSTRUCTION, LLC</b>						
BP #2020-164	EROSION CONTROL DEPOSIT REFUND	10/11/2021	500.00	.00		



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9970:			500.00	.00		
<b>HETH'S HARDWARE HANK STORE INC</b>						
9/21 STMT	B&Z - EAR PLUGS	09/30/2021	3.99	.00		
9/21 STMT	COMM BLDG - WALL PLATE FOR HALLWAY	09/30/2021	12.67	.00		
9/21 STMT	COMM BLDG - SALT FOR SOFTNER	09/30/2021	11.58	.00		
9/21 STMT	FIRE - VEHICLE REPAIR	09/30/2021	3.99	.00		
9/21 STMT	GC - BUILDING MAINT	09/30/2021	66.20	.00		
9/21 STMT	ABNET PARK FENCE REPAIR	09/30/2021	47.94	.00		
9/21 STMT	FIX SHORE ACRES GATE	09/30/2021	1.61	.00		
9/21 STMT	PD - LIGHT BULBS FOR STORAGE ROOM	09/30/2021	21.98	.00		
9/21 STMT	PAINT SUPPLIES FOR HYDRANTS	09/30/2021	112.28	.00		
9/21 STMT	PAINT SUPPLIES FOR BIG APPLE - STREET	09/30/2021	70.88	.00		
9/21 STMT	PAINT SUPPLIES FOR HYDRANTS	09/30/2021	68.93	.00		
9/21 STMT	ABNET PARK FENCE REPAIR	09/30/2021	41.94	.00		
9/21 STMT	ARENA - SPRINKLER REPAIR	09/30/2021	21.31	.00		
9/21 STMT	PARKS - MOWER PARTS	09/30/2021	5.98	.00		
9/21 STMT	VETSCH PARK SHELTER REPAIR	09/30/2021	11.99	.00		
9/21 STMT	CITY HALL - TOILET REPAIR	09/30/2021	21.98	.00		
9/21 STMT	SUPPLIES TO PAINT APPLE ON MAIN/WALNUT	09/30/2021	181.23	.00		
9/21 STMT	VETS PARK - PAINT FOR PARKING STALLS	09/30/2021	28.47	.00		
Total 717:			734.95	.00		
<b>HILLTOPPER REFUSE &amp; RCYL SRVC</b>						
9/21 BAGS	MONTHLY REFUSE P/U 4050@1.98	09/30/2021	8,019.00	.00		
9/21 GOLF	RECYCLING & REFUSE P/U GOLF COURSE	09/30/2021	183.53	.00		
9/21 STMT	REFUSE P/U - CITY HALL	09/30/2021	66.41	.00		
9/21 STMT	REFUSE P/U - LIBRARY	09/30/2021	10.00	.00		
9/21 STMT	REFUSE P/U - FIRE DEPT	09/30/2021	25.00	.00		
9/21 STMT	RECYCLING P/U - FIRE DEPT	09/30/2021	16.00	.00		
9/21 STMT	REFUSE P/U - PARKS	09/30/2021	148.30	.00		
9/21 STMT	REFUSE P/U MAINTENANCE	09/30/2021	217.69	.00		
9/21 STMT	REFUSE P/U - ARENA	09/30/2021	148.30	.00		
9/21 STMT	REFUSE P/U - ANIMAL SHELTER	09/30/2021	74.19	.00		
9/21 STMT	CITYWIDE RECYCLING P/U	09/30/2021	7,034.60	.00		
Total 9233:			15,943.02	.00		
<b>HOKAH CO-OP OIL ASSOCIATION</b>						
3744	GC - FUEL FILL	09/02/2021	1,759.47	.00		
3903	GC - GAS FOR GOLF CARTS	09/27/2021	1,099.04	.00		
Total 715:			2,858.51	.00		
<b>HOUSTON CNTY TREASURER</b>						
2633	SOLID WASTE - QRTL Y LANDFILL FEES	10/01/2021	26,133.75	.00		
Total 1501:			26,133.75	.00		
10/21 25.0085.00	SPECIAL ASSESSMENT - PRINCIPAL	10/01/2021	468.93	468.93	10/06/2021	
10/21 25.0085.00	SPECIAL ASSESSMENT - INTEREST	10/01/2021	971.40	971.40	10/06/2021	
10/21 25.0094.00	SPECIAL ASSESSMENT - PRINCIPAL	10/01/2021	468.93	468.93	10/06/2021	
10/21 25.0094.00	SPECIAL ASSESSMENT - INTEREST	10/01/2021	971.40	971.40	10/06/2021	
10/21 25.0347.00	PROPERTY TAX - 322 1ST ST S	10/01/2021	3,261.00	3,261.00	10/06/2021	
10/21 25.0847.00	SPECIAL ASSESSMENT - PRINCIPAL	10/01/2021	468.93	468.93	10/06/2021	



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10/21 25.0847.00	SPECIAL ASSESSMENT - INTEREST	10/01/2021	971.40	971.40	10/06/2021	
10/21 25.1155.00	SPECIAL ASSESSMENT - PRINCIPAL	10/01/2021	468.93	468.93	10/06/2021	
10/21 25.1155.00	SPECIAL ASSESSMENT - INTEREST	10/01/2021	971.40	971.40	10/06/2021	
10/21 25.1156.00	SPECIAL ASSESSMENT - PRINCIPAL	10/01/2021	468.93	468.93	10/06/2021	
10/21 25.1156.00	SPECIAL ASSESSMENT - INTEREST	10/01/2021	971.40	971.40	10/06/2021	
10/21 25.1958.00	PROPERTY TAX - 1214 GRANDVIEW TERRACE	10/01/2021	480.00	480.00	10/06/2021	
Total 7222:			10,942.65	10,942.65		
<b>IDEAL CRANE RENTAL</b>						
428771	ARENA - LIFT RENTAL TO FIX SPRINKLER	09/20/2021	245.00	.00		
Total 9445:			245.00	.00		
<b>INNOVATIVE OFFICE SOLUTIONS</b>						
IN3474795	CITY - OFFICE SUPPLIES	09/03/2021	23.94	.00		
IN3474795	GC - OFFICE	09/03/2021	6.68	.00		
IN3474795	WATER - OFFICE SUPPLIES	09/03/2021	16.92	.00		
IN3474795	MAINTENANCE - OFFICE	09/03/2021	239.50	.00		
IN3479618	CITY - OFFICE SUPPLIES	09/09/2021	69.76	.00		
IN3481530	CITY - OFFICE SUPPLIES	09/10/2021	16.50	.00		
IN3489345	POLICE - OFFICE	09/17/2021	86.15	.00		
IN3495889	CITY - CLEANING	09/23/2021	60.69	.00		
IN3501996	CITY - OFFICE SUPPLIES	09/29/2021	99.83	.00		
IN3505334	CITY - OFFICE SUPPLIES	10/01/2021	14.77	.00		
Total 9471:			634.74	.00		
<b>INTERNATIONAL UNION OF</b>						
9/21 DUES	UNION DUES WITHHELD - GOLF COURSE	10/01/2021	210.00	.00		
Total 8293:			210.00	.00		
<b>JUSTIN THORP/JET BUILDING &amp; REMODELING</b>						
BP #2020-168	EROSION CONTROL DEPOSIT REFUND	10/11/2021	500.00	.00		
Total 9980:			500.00	.00		
<b>KANSAS CITY LIFE INSURANCE CO.</b>						
10/21 STMT	EMPLOYER PAID INS. - CLERK	10/01/2021	22.96	22.96	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - STREET	10/01/2021	20.14	20.14	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - REC	10/01/2021	1.99	1.99	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - GOLF COURSE	10/01/2021	.01-	.01-	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - PARKS	10/01/2021	3.85	3.85	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - LIBRARY	10/01/2021	37.00	37.00	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - WATER	10/01/2021	19.42	19.42	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - SEWER	10/01/2021	16.82	16.82	10/05/2021	
10/21 STMT	P/R - DEDUCTIONS	10/01/2021	204.17	204.17	10/05/2021	
10/21 STMT	EMPLOYER PAID INS. - PD	10/01/2021	86.64	86.64	10/05/2021	
Total 8915:			412.98	412.98		
<b>KOCH, ANDREW</b>						
9/27/21-9/30/21M	REIMBURSE MILEAGE - WASTEWATER SCHOOL	09/30/2021	246.40	.00		
Total 9661:			246.40	.00		



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>KWIK TRIP INC</b>						
9/21 STMT	PD - FUEL	09/30/2021	997.35	.00		
9/21 STMT	PARK - FUEL	09/30/2021	501.41	.00		
9/21 STMT	STREET - FUEL	09/30/2021	864.48	.00		
9/21 STMT	B&Z - FUEL	09/30/2021	153.27	.00		
9/21 STMT	FIRE - FUEL	09/30/2021	132.83	.00		
9/21 STMT	FIRE - ICE FOR PARADE	09/30/2021	4.50	.00		
9/21 STMT	WATER - FUEL	09/30/2021	100.76	.00		
9/21 STMT	SEWER - FUEL	09/30/2021	100.76	.00		
9/21 STMT	WATER - ICE & BAGS	09/30/2021	8.01	.00		
Total 1014:			2,863.37	.00		
<b>LA CRESCENT FIREMEN'S RELIEF A</b>						
2021 CONTRIBU	BUDGETED - FIRE DEPT CONTRIBUTION	10/04/2021	6,000.00	.00		
2021 FSA	FIRE DEPT - STATE AID PASS THRU	10/04/2021	34,544.31	.00		
2021 SUPP FSA	FIRE DEPT - SUPP ST AID PASS THRU	10/04/2021	7,257.72	.00		
Total 1162:			47,802.03	.00		
<b>LA CROSSE SEED CORPORATION</b>						
SINP-22-06135	PARKS - SEED	09/24/2021	628.78	.00		
Total 1198:			628.78	.00		
<b>LA CROSSE TRIBUNE</b>						
8/31/21 8 WEEK	CITY HALL - 8 WEEKS SUBSCRIPTION DAILY	08/31/2021	129.00	.00		
Total 8522:			129.00	.00		
<b>LAW ENFORCEMENT LABOR SERVICES</b>						
9/21 DUES	PAYROLL DEDUCTED UNION DUES-PD	10/01/2021	444.50	.00		
Total 1134:			444.50	.00		
<b>LUDWIGSON, JASON</b>						
9/1/21-9/30/21	SUSTAINABILITY SERVICES	09/30/2021	3,108.00	.00		
Total 9632:			3,108.00	.00		
<b>MASONRY CONCRETE BUILDERS</b>						
25	SIDEWALK, CURB & GUTTER REPAIR	09/30/2021	8,875.00	.00		
Total 9982:			8,875.00	.00		
<b>MENARDS-LA CROSSE</b>						
56380	OHP - TOILET SEAT	10/01/2021	29.99	.00		
Total 1352:			29.99	.00		
<b>MID-AMERICAN RESEARCH CHEMICAL</b>						
0742884-IN	STREET - SLEANNING SUPPLIES	09/17/2021	183.07	.00		
Total 1343:			183.07	.00		
<b>MIDWEST TAPE</b>						
501001001	LIB - BOOKS	09/17/2021	164.96	.00		





Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
501032227	LIB - BOOKS	09/23/2021	39.99	.00		
501054449	LIB - BOOKS	09/30/2021	34.99	.00		
Total 9851:			239.94	.00		
<b>MIENERGY COOPERATIVE</b>						
MR 1084#85	FIRE STATION RENOVATION LOAN	10/01/2021	3,000.00	.00		
Total 9578:			3,000.00	.00		
<b>MINNESOTA CHILD SUPPORT PAYMENT CENTER</b>						
10/1/21 0015639	MN CHILD SUPPORT	10/05/2021	602.21	602.21	10/05/2021	
Total 9597:			602.21	602.21		
<b>MINNESOTA DEPARTMENT OF HEALTH</b>						
7/21-9/21	QTRLY STATE WATER CONNECTION FEE	10/01/2021	4,947.48	.00		
Total 1396:			4,947.48	.00		
<b>MINNESOTA DEPT OF REVENUE</b>						
10/1/21 P/R	MN STATE WHT	10/07/2021	3,145.00	3,145.00	10/07/2021	
9/17/21 P/R	MN STATE WHT	09/23/2021	3,081.00	3,081.00	09/23/2021	
Total 227:			6,226.00	6,226.00		
<b>MINNESOTA STATE RETIREMENT SYS</b>						
10/1/21 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	10/07/2021	6,491.15	6,491.15	10/07/2021	
9/17/21 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	09/23/2021	6,491.15	6,491.15	09/23/2021	
Total 1285:			12,982.30	12,982.30		
<b>MN DEPT OF LABOR &amp; INDUSTRY</b>						
3RD QTR 2021	BUILDING PERMIT SURCHARGES	10/05/2021	1,179.29	1,179.29	10/05/2021	
3RD QTR 2021	RETENTION ALLOW	10/05/2021	47.17-	47.17-	10/05/2021	
Total 9093:			1,132.12	1,132.12		
<b>NCPERS GROUP LIFE INSURANCE</b>						
9/21 STMT	LIFE INSURANCE PREMIUMS	10/01/2021	144.00	.00		
Total 1619:			144.00	.00		
<b>NORTHERN BEVERAGE DISTRIBUTING</b>						
849414	GC - BEER FOR RESALE	09/30/2021	629.80	.00		
Total 2311:			629.80	.00		
<b>PENDELTON TURF SUPPLY INC</b>						
2981	GC - CHEMICALS FOR THE COURSE	09/18/2021	2,413.98	.00		
Total 9169:			2,413.98	.00		
<b>PUBLIC EMPLOYEES RETIREMENT AS</b>						
10/1/21 CORD &	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	10/06/2021	14,216.79	14,216.79	10/06/2021	
9/21 DCP	RETIREMENT DEDUCTIONS/CONTRIB.-DCP	10/06/2021	170.00	170.00	10/06/2021	



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1612:			14,386.79	14,386.79		
<b>REINHART FOODSERVICE</b>						
893127	GC - FOOD	09/03/2021	900.49	.00		
893127	GC - CLEANING	09/03/2021	58.11	.00		
908791	GC - FOOD	09/23/2021	123.08	.00		
Total 1817:			1,081.68	.00		
<b>RIVER VALLEY MEDIA GROUP</b>						
9/21 CITY	B&Z ADS - HORSETRACK PLAT, VARIANCE, NOTICE OF H	09/30/2021	113.58	.00		
9/21 CITY	STREET - WAGON WHEEL BID AD	09/30/2021	195.94	.00		
Total 8163:			309.52	.00		
<b>SAM'S CLUB</b>						
9/21 STMT	CITY - CLEANING	09/30/2021	29.96	29.96	10/06/2021	
9/21 STMT	CITY - OFFICE	09/30/2021	74.94	74.94	10/06/2021	
9/21 STMT	CITY - CLEANING	09/30/2021	37.18	37.18	10/06/2021	
9/21 STMT	CITY - OFFICE	09/30/2021	24.98	24.98	10/06/2021	
9/21 STMT	MAINTENANCE - OFFICE	09/30/2021	24.98	24.98	10/06/2021	
9/21 STMT	PARKS - CLEANING	09/30/2021	130.08	130.08	10/06/2021	
9/21 STMT	PD - APPLEFEST PARADE CANDY	09/30/2021	125.78	125.78	10/06/2021	
9/21 STMT	PD - APPLEFEST PARADE CANDY	09/30/2021	112.20	112.20	10/06/2021	
9/21 STMT	MAINTENANCE - OFFICE	09/30/2021	184.56	184.56	10/06/2021	
9/21 STMT	MAINTENANCE - CLEANING	09/30/2021	43.36	43.36	10/06/2021	
Total 1861:			788.02	788.02		
<b>SEMA EQUIPMENT, INC.</b>						
1559857	PARKS - MOWER PARTS	08/25/2021	270.16	.00		
Total 9837:			270.16	.00		
<b>SOUTHEAST SERVICE COOPERATIVE</b>						
049370	LIBRARY - SELCO AUTOMATION FEES	10/04/2021	1,286.01	.00		
10/21 STMT	EMPLOYER PAID HEALTH INS - FD	10/01/2021	66.48	66.48	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - STREET	10/01/2021	1,859.71	1,859.71	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - REC	10/01/2021	179.83	179.83	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - PARKS	10/01/2021	708.27	708.27	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - LIBRARY	10/01/2021	887.06	887.06	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - WATER	10/01/2021	1,584.32	1,584.32	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - SEWER	10/01/2021	1,294.80	1,294.80	10/01/2021	
10/21 STMT	HEALTH INSURANCE WITHHELD	10/01/2021	2,098.08	2,098.08	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - CLERK	10/01/2021	1,806.45	1,806.45	10/01/2021	
10/21 STMT	EMPLOYER PAID HEALTH INS - PD	10/01/2021	4,531.00	4,531.00	10/01/2021	
Total 8401:			16,302.01	15,016.00		
<b>SPLISH SPLASH AUTO BATH</b>						
10/4/21	PD - CAR WASH TOKENS	10/04/2021	162.00	.00		
Total 8567:			162.00	.00		
<b>TARRENCE, JOSHUA L</b>						
10/5/21 KADDYS	REIMBURSE - MEALS FOR 5 FIREFIGHTERS FIRE PREVE	10/05/2021	63.56	.00		



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9506:			63.56	.00		
<b>THE WEBSTAURANT STORE</b>						
69320444	AQUATIC CENTER - SLUSHY MACHINE	10/06/2021	2,574.62	.00		
Total 9983:			2,574.62	.00		
<b>TRI-STATE BUSINESS MACHINES IN</b>						
527514	MV - COPIER	09/27/2021	1.54	.00		
Total 2024:			1.54	.00		
<b>UNITED STATES POSTMASTER</b>						
9/21 CYCLE 2	POSTAGE - WATER/SEWER BILL	09/30/2021	94.00	94.00	09/30/2021	
9/21 CYCLE 2	POSTAGE - WATER/SEWER BILL	09/30/2021	94.00	94.00	09/30/2021	
Total 2102:			188.00	188.00		
<b>UW-LA CROSSE</b>						
4509	WORK PERFORMED - MISSISSIPPI VALLEY ARCHAEOLO	08/31/2021	295.20	.00		
Total 9984:			295.20	.00		
<b>VERIZON WIRELESS</b>						
8/21 POLICE	PD - WIRELESS	08/31/2021	718.68	.00		
9/21 POLICE	PD - WIRELESS	09/30/2021	738.95	.00		
Total 8973:			1,457.63	.00		
<b>VISA</b>						
9/21 STMT	LIBRARY - PROGRAM SUPPLIES	09/30/2021	5.00	.00		
9/21 STMT	FIRE - TRAINING MATERIALS	09/30/2021	266.95	.00		
9/21 STMT	PD - INTERNET PEOPLE SEARCH	09/30/2021	75.00	.00		
9/21 STMT	PD - FOOD CHIEFS MTG KADDYS	09/30/2021	140.12	.00		
9/21 STMT	PD - PIZZA FOR APPLEFEST PARADE HELP	09/30/2021	64.86	.00		
9/21 STMT	M ERNSTER - DMT RECERTIFICATION	09/30/2021	75.00	.00		
9/21 STMT	R QUANRUD DMT RECERTIFICATION	09/30/2021	75.00	.00		
9/21 STMT	LIBRARY - PROGRAM SUPPLIES	09/30/2021	76.07	.00		
9/21 STMT	LIBRARY - CLEANING SUPPLIES	09/30/2021	95.75	.00		
9/21 STMT	LIBRARY - CLEANING SUPPLIES	09/30/2021	12.90	.00		
9/21 STMT	LIBRARY - OFFICE	09/30/2021	36.47	.00		
9/21 STMT	LIBRARY - BOOKS GRANT FUNDED	09/30/2021	179.40	.00		
9/21 STMT	J DORSCHNER MEALS & LODGING - WATER SCHOOL	09/30/2021	370.01	.00		
Total 2208:			1,472.53	.00		
<b>VISION DESIGN GROUP</b>						
102206	QTRLY WEB SITE HOSTING FEES	10/01/2021	150.00	.00		
Total 9254:			150.00	.00		
<b>VSC CORPORATION</b>						
#8 322 S 1ST	LAND PURCH.-CONTRACT FOR DEED-PRINCIPAL	10/01/2021	2,094.40	.00		
#8 322 S 1ST	LAND PURCH.-CONTRACT FOR DEED-INTEREST	10/01/2021	376.63	.00		



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9942:			2,471.03	.00		
<b>WATER SYSTEMS CO.</b>						
960675	LIBRARY - WATER	09/16/2021	22.50	.00		
967435	LIBRARY - COOLER RENTAL	09/30/2021	6.00	.00		
Total 8605:			28.50	.00		
<b>WHKS &amp; CO.</b>						
44100	UTIL EXT TO HORSETRACK	08/27/2021	732.16	.00		
Total 8290:			732.16	.00		
<b>WIESER BROTHERS, INC.</b>						
BP #2021-274	EROSION CONTROL DEPOSIT REFUND	10/11/2021	500.00	.00		
BP #2021-280	EROSION CONTROL DEPOSIT REFUND	10/11/2021	500.00	.00		
BP #2021-294	EROSION CONTROL DEPOSIT REFUND	10/11/2021	100.00	.00		
BP #220	EROSION CONTROL DEPOSIT REFUND	10/11/2021	500.00	.00		
Total 2338:			1,600.00	.00		
<b>WIESER LAW OFFICE PC</b>						
9/21 CITY	CLERK - LEGAL FEES	09/30/2021	1,723.54	.00		
9/21 CITY	BLDG/ZNG - LEGAL FEES	09/30/2021	1,723.54	.00		
9/21 CITY	COUNCIL - LEGAL FEES	09/30/2021	1,723.55	.00		
9/21 CITY	WATER DEPT - LEGAL FEES	09/30/2021	861.77	.00		
9/21 CITY	SEWER DEPT - LEGAL FEES	09/30/2021	861.77	.00		
9/21 POLICE	PD - LEGAL FEES	09/30/2021	5,788.23	.00		
Total 2361:			12,682.40	.00		
<b>WOLOSEK LANDSCAPING &amp; GOLF COU</b>						
40436	GC - SAND FOR GREENS	09/22/2021	893.18	.00		
Total 2380:			893.18	.00		
<b>ZIEBELL'S HIAWATHA FOODS INC</b>						
316627	GC - CHIPS/NUTS/SNACKS	09/03/2021	78.61	.00		
316627	GC - FOOD	09/03/2021	566.28	.00		
316627	GC - KITCHEN SUPPLIES	09/03/2021	99.04	.00		
316627	GC - CLNG SUPL	09/03/2021	30.00	.00		
317986	GC - CLNG SUPL	09/17/2021	117.00	.00		
317986	GC - CHIPS/NUTS/SNACKS	09/17/2021	146.87	.00		
317986	GC - FOOD	09/17/2021	127.04	.00		
319254	GC - CLNG SUPL	09/30/2021	94.93	.00		
Total 2417:			1,259.77	.00		
Grand Totals:			274,074.10	80,972.05		





Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Dated:						
Mayor:						
City Council:						
City Recorder:						
City Treasurer:						

Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.







# 3.1



## WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW  
WIESER PROFESSIONAL BUILDING  
33 SOUTH WALNUT - SUITE 200  
LA CRESCENT, MN 55947

KELLY M. IVERSON  
AL "SKIP" WIESER, III

PHONE: (507) 895-8200  
FAX: (507) 895-8458

AL WIESER, JR.  
*Emeritus*

**TO:** Mayor and City Council

**CC:** Bill Walker, City Administrator

**FROM:** Skip Wieser, City Attorney

**DATE:** October 6, 2021 City Attorney

**RE:** Joint Resolution Between the City of La Crescent and La Crescent Township for Annexation of Crescent Valley Properties

Attached for City Council consideration is a Joint Resolution between the City of La Crescent and La Crescent Township. The Joint Resolution relates to annexation of certain land currently in La Crescent Township to be annexed to the City of La Crescent. The properties to be annexed are illustrated on Exhibit B, which is attached to the Resolution. The Resolution is similar to past Joint Resolutions between the City and Township. There are two differences. Paragraph 5(a) provides that the City will pay the Township \$8,603.39 per year for a period of three (3) years as opposed to two (2) years. Further, Paragraph 6(b) provides that the City will not require mandatory connection to municipal sanitary sewer for a period of six (6) years after the approval of this agreement unless a public safety threat exists, or the property is sold or otherwise conveyed. In that situation, the property owner would have one (1) year to connect. Also attached find information regarding public improvements made in Crescent Valley in 2011 and 2015. It also includes information regarding the City's connection charges, sewer charges, and property taxes. This was mailed to the property owners in advance of the October 11, 2021 City Council Meeting.

As indicated in July, 2021, part of the basis that the Council would consider to annex the remainder of Crescent Valley are as follows:

1. The City has maintained and plowed the streets in Crescent Valley since 2010.
2. The City has maintained and improved the park currently located in Crescent Valley.
3. The City continues to provide public safety services to all of Crescent Valley.
4. It will take four (4) years to realize the full benefit of the annexation from a property tax standpoint.
5. Over 11 years have lapsed since the adoption of Resolution 08-10-03 when the first properties in Crescent Valley were annexed.

It is anticipated that La Crescent Township will also be considering this Joint Resolution at their regular scheduled meeting on October 11, 2021 at 7:00 p.m.



**In the Matter of the City of  
La Crescent/La Crescent Township**

STATE OF MINNESOTA  
OFFICE OF ADMINISTRATIVE HEARINGS

IN THE MATTER OF THE PETITION FOR       )  
THE ANNEXATION OF CERTAIN LAND       )  
TO THE CITY OF LA CRESCENT PURSUANT )  
TO MINNESOTA STATUTES § 414.0325       )

**JOINT RESOLUTION**

JOINT RESOLUTION FOR ORDERLY ANNEXATION BY AND BETWEEN  
LA CRESCENT TOWNSHIP AND THE CITY OF LA CRESCENT

WHEREAS, the City mailed a correspondence dated July 23, 2021 to the Township with the Notice proposing that the annexation referenced in the Notice be completed by an Orderly Annexation Agreement with the City reimbursing the Township for three (3) years of real estate taxes and paying all necessary publication fees to timely complete the annexation; and

WHEREAS, the Township and City have now reached a settlement agreement believed to be in their mutual best interests; and

WHEREAS, the Township and City desire to enter into an agreement allowing for the orderly annexation of certain property, pursuant to Minnesota Statutes, Section 414.0325; and

WHEREAS, the parties hereto desire to set forth the terms and conditions of such orderly annexation by means of this Joint Resolution in settlement of the above-referenced matter; and

WHEREAS, for ease of reference, the area of the Township proposed for immediate orderly annexation in accordance with this Joint Resolution (hereinafter referred to as the "Subject Area") is legally described in Exhibit A, which is attached hereto and incorporated herein by reference; and

WHEREAS, the Notice of Intent to Designate for Orderly Annexation was published in the *Houston County News* newspaper on September 24, 2021.

WHEREAS, the City has available capacity to provide needed services to the Subject Area; and

WHEREAS, the Township and City agree that orderly annexation of the Subject Area is in the best interest of the property owners and would benefit the public health, safety, and welfare of the community; and





WHEREAS, the Township and City desire to accomplish the immediate orderly annexation of the Subject Area without the need for any further hearings before the Office of Administrative Hearings.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Crescent and the Township Board of Supervisors of the Township of La Crescent as follows:

1. Designation of Subject Area. The Township and City hereby designate the Subject Area legally described in Exhibit A for immediate orderly annexation pursuant to Minnesota Statutes, Section 414.0325.
2. Acreage of Subject Area. The Township and City agree that the Subject Area is approximately 13.528 acres.
3. Map of Subject Area. A boundary map showing the Subject Area legally described in Exhibit A is attached hereto as Exhibit B and is hereby incorporated herein by reference.
4. No Hearing Required/Review and Comment Jurisdiction Only. Pursuant to Minnesota Statutes, Section 414.0325, the Township and City agree that no alteration of the boundaries stated herein is appropriate, that all conditions for annexation of the Subject Area legally described in Exhibit A are contained in this Joint Resolution, and that no consideration by the State of Minnesota Office of Administrative Hearings/Municipal Boundary Adjustments Unit is necessary. Upon the execution and filing of this Joint Resolution, the State of Minnesota Office of Administrative Hearings/Municipal Boundary Adjustments Unit may review and comment hereon, but shall, within 30 days of receipt of this Joint Resolution, order the annexation of the Subject Area legally described in Exhibit A in accordance with the terms and conditions contained in this Joint Resolution.
5. Tax Reimbursement. Pursuant to Minnesota Statutes, Section 414.036, the Township and City agree that upon annexation of the Subject Area, the City shall reimburse the Township for the loss of taxes from the property so annexed for the period and in accordance with the following schedule:  
  
(a) In the first year following the year the city could first levy on the annexed area, an amount equal to \$8,603.39; (b) In the second year, an amount equal to \$8,603.39; and (c) In the third and final year, an amount equal to \$8,603.39.
6. Municipal Services.
  - a. After annexation of the Subject Area, the City shall be responsible for providing municipal governmental services within the Subject Area. In the event that property owners within the Subject Area desire to receive certain municipal service that the property owner is not currently receiving, property owners may file a petition with the City for such service and receive consideration from the City Council. The City Council will endeavor to provide property owner



petitioned services to the requesting properties in a timely manner to the extent practicable in the judgment of the City Council based on factors, including but not limited to the following: cost, timing and feasibility of the service project; cost, timing and feasibility of other City improvement projects; demonstrated service need; location of the petitioning property; distance of petitioning property from the petitioned service; type of service; capital improvement plan; comprehensive plan and other City land use controls; new or existing development; environmental review; number of property owners seeking services; and financial considerations including but not limited to assess ability of the service to the petitioning property and other likely situated properties, and the extent of property owner provided financing for the requested service.

- b. The City will not require a mandatory connection to municipal sanitary sewer for a period of six (6) years after the approval of this Agreement, unless a public safety threat exists, or the property is sold or otherwise conveyed. In said event, the property owner will need to connect to municipal sanitary sewer within one (1) year of the date of sale or conveyance.
7. Termination. This Joint Resolution shall remain in full force and effect until one of the following conditions takes place, whichever comes first:
  - a. Termination by mutual written joint resolution of the City and Township; or
  - b. Upon completion of tax reimbursement to the Township in accordance with this Joint Resolution.
8. Governing Law. This Joint Resolution is made pursuant to, and shall be construed in accordance with the laws of the State of Minnesota.
9. Disputes and Remedies. The Townships and City agree as follows:
  - a. Negotiation. When a disagreement over interpretation of any provision of this Joint Resolution shall arise, the City and Township will direct staff members, as they deem appropriate, to meet at least one (1) time at a mutually convenient time and place to attempt to resolve the dispute through negotiation.
  - b. Mediation/Arbitration. When the parties to this Joint Resolution are unable to resolve disputes, claims or counterclaims, or are unable to negotiate an interpretation of any provision of this Joint Resolution, the parties hereto may mutually agree in writing to seek relief by submitting their respective grievances to mediation and/or binding arbitration.
  - c. Adjudication. When the parties to this Joint Resolution are unable to resolve disputes, claims or counterclaims, are unable to negotiate an interpretation of any provision of this Joint Resolution or are unable to agree to submit their respective grievances to mediation or binding arbitration, or such action has not otherwise resolved the matter in dispute, either party to the dispute may seek relief through initiation of an action in a court of competent jurisdiction. In addition to the remedies provided for in this Joint Resolution and any other available remedies at law or equity, in the case of a violation, default, or breach of any provision of this



Joint Resolution, the non-violating, non-defaulting, or non-breaching party may bring an action for specific performance to compel the performance of this Joint Resolution in accordance with its terms.

10. Modification/Amendment. This Joint Resolution shall not be modified, amended, or altered except upon the written joint resolution of the City and the Township duly executed and adopted by the City Council and the Township Board of Supervisors and filed with the OAH-MBAU, or its successor agency.
11. Severability. In the event that any provision of this Joint Resolution is determined and adjudged to be unconstitutional, invalid, illegal or unenforceable by a court of competent jurisdiction, the remaining provisions of this Joint Resolution shall remain in full force and effect, and the parties hereto shall negotiate in good faith and agree to such amendments or modifications of or to this Joint Resolution or other appropriate actions as shall, to the maximum extent practicable in light of such determination, implement and give effect to the intentions of the parties hereto.
12. Headings and Captions. Headings and captions are for convenience only and are not intended to alter any of the provisions of this Joint Resolution.
13. Entire Agreement. The terms, covenants, conditions and provisions of this Joint Resolution shall constitute the entire agreement between the parties hereto superseding all prior agreements and negotiations. This Joint Resolution shall be binding upon and inure to the benefit of the respective successors and assigns of the Township and City.
14. Legal Description and Mapping. The Township and City agree, in the event there are errors, omissions or any other problems with the legal description provided in Exhibit A or mapping provided in Exhibit B in the judgment of the State of Minnesota Office of Administrative Hearings/Municipal Boundary Adjustments Unit or either party, to make such corrections and file any additional documentation, including a new Exhibit A or Exhibit B making the corrections requested or required by the State of Minnesota Office of Administrative Hearings/Municipal Boundary Adjustment Unit as necessary to make effective the annexation of the Subject Area in accordance with the terms of this Joint Resolution.
15. Notice. Any notices required under the provisions of this Joint Resolution shall be in writing and sufficiently given if delivered in person or sent by U.S. mail, postage prepaid, as follows:

If to the City:

City Administrator  
La Crescent City Hall  
315 Main Street  
La Crescent, MN 55947

If to the Township:

Township Clerk  
La Crescent Township  
4610 CTH 6  
La Crescent, MN 55947



w/copy to:

Al Wieser, III  
Wieser Law Office, P.C.  
33 South Walnut Street, Suite 200  
La Crescent, MN 55947

16. Effective Date. This Joint Resolution shall be effective on the date that the last party hereto signs, and dates said document.
17. Filing. The Township and City agree that upon adoption and execution of this Joint Resolution, the City shall file the same with the State of Minnesota Office of Administrative Hearings/Municipal Boundary Adjustments Unit and pay the required filing fee.
18. Joint Participation. The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

Passed, adopted, and approved by the Township Board of Supervisors of the Township of La Crescent, Houston County, Minnesota, this 11<sup>th</sup> day of October, 2021.

ATTEST:

TOWNSHIP OF LA CRESCENT

By: \_\_\_\_\_  
Karen Schuldt, Township Clerk

By: \_\_\_\_\_  
Bob Schuldt, Chair





Passed, adopted, and approved by the City Council of the City of La Crescent, Houston County, Minnesota, this 11<sup>th</sup> day of October, 2021.

ATTEST:

CITY OF LA CRESCENT

By: \_\_\_\_\_  
Bill Waller, City Administrator

By: \_\_\_\_\_  
Mikel Poellinger, Mayor



## **EXHIBIT A**

**DeBoer/1603 West Ln/08.0460.000 and 08.0124.003:**

### PARCEL A

LOT TWELVE (12), BLOCK ONE (1) CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA; AND

### PARCEL B

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE $\frac{1}{4}$  SW $\frac{1}{4}$ ) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION NINE (9), THENCE WEST 169.58 FEET; THENCE ALONG THE WEST LINE EXTENDED OF CRESCENT VALLEY SUBDIVISION NORTH 3 DEGREES 23'31" WEST 836.56 FEET TO THE SOUTHEAST CORNER OF LOT TEN (10), BLOCK ONE (1) OF SAID CRESCENT VALLEY SUBDIVISION; THENCE ALONG THE SOUTH LINE EXTENDED OF SAID LOT TEN (10) WEST 326.41 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING WEST 180.09 FEET; THENCE ALONG THE WEST LINE EXTENDED OF LOT TWELVE (12), BLOCK ONE (1) NORTH 25 DEGREES 48'26" EAST 122.34 FEET TO THE SOUTHWEST CORNER OF SAID LOT TWELVE (12); THENCE ALONG THE SOUTH LINE OF SAID LOT TWELVE (12) NORTH 84 DEGREES 25'58" EAST 173.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT TWELVE (12); THENCE ALONG THE EAST LINE EXTENDED OF SAID LOT TWELVE (12) SOUTH 19 DEGREES 40'26" WEST 134.74 FEET TO THE POINT OF BEGINNING.

**Hottovy/1620 West Ln/08.0463.000:**

LOT FIFTEEN (15), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER IN AND FOR HOUSTON COUNTY, MINNESOTA.

AND

THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE $\frac{1}{4}$  SW $\frac{1}{4}$ ) AND THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE $\frac{1}{4}$  SW $\frac{1}{4}$ ) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104), RANGE FOUR (4), HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:



COMMENCING AT THE NORTHEAST CORNER OF LOT 15, BLOCK ONE, CRESCENT VALLEY SUBDIVISION, HOUSTON COUNTY, MINNESOTA; THENCE WESTERLY ALONG THE NORTH LINE OF SAID LOT 15 A DISTANCE OF 45.00 FEET TO THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE NORTHWESTERLY DEFLECTING TO THE RIGHT 56 DEGREES 27 MINUTES 23 SECONDS, 344.68 FEET; THENCE SOUTHWESTERLY DEFLECTING TO THE LEFT 123 DEGREES 59 MINUTES 36 SECONDS, 281.02 FEET TO A POINT ON THE NORTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID LOT 15 AND LOT 14, SAID BLOCK ONE, DISTANT 130.13 FEET NORTHWESTERLY OF THE MOST WESTERLY CORNER OF SAID LOT 15; THENCE SOUTHEASTERLY 130.13 FEET ALONG THE NORTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID LOTS 15 AND 14 TO THE MOST WESTERLY CORNER OF SAID LOT 15; THENCE NORTH 55 DEGREES 55 MINUTES 09 SECONDS WEST 60.96 FEET; THENCE SOUTH 79 DEGREES 21 MINUTES 51 SECONDS EAST 145.12 FEET TO THE POINT OF BEGINNING.

**Stencel/1345 County 6/08.0537.000:**

PART OF THE NW¼ OF THE SE¼ OF SECTION 9, TOWNSHIP 104 NORTH, RANGE 4 WEST, TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER OF SAID SECTION 9, THENCE SOUTH, ALONG THE QUARTER SECTION LINE, 424.40 FEET TO THE CENTER OF THE COUNTY HIGHWAY; THENCE SOUTH 58°32'00" EAST, ALONG THE CENTER OF THE HIGHWAY 433.75 FEET; THENCE CONTINUE ALONG THE CENTERLINE OF THE COUNTY HIGHWAY ON A CURVED LINE TO THE LEFT OF RADIUS 5,729.58 FEET, DELTA ANGLE OF 06°32' LEFT, A DISTANCE OF 653.3 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION: THENCE SOUTH 65°04'00" EAST, ALONG THE CENTERLINE OF SAID HIGHWAY, 126.0 FEET; THENCE SOUTH 41°16'00" WEST 52.10 FEET; THENCE SOUTH 24°56'00" WEST 258.50 FEET; THENCE NORTH 65°02" WEST 239.90 FEET; THENCE NORTH 27°19'00" EAST 68.6 FEET; THENCE NORTH 41°16'00" EAST 250.27 FEET TO THE CENTERLINE OF THE COUNTY HIGHWAY; THENCE ALONG SAID CENTERLINE ON A CURVED LINE TO THE LEFT OF RADIUS 5,729.58 FEET, A DISTANCE OF 55.50 FEET TO THE POINT OF BEGINNING.

**Oliver/1340 Valley Ln/08.0482.003:**

LOT THREE (3), BLOCK ONE (1), CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

**Foust/1450 Valley Ln/08.0482.001**

LOT ONE (1), BLOCK ONE (1), CRESCENT VALLEY FIRST ADDITION, HOUSTON COUNTY, MINNESOTA.



**Myhre/1441 Valley Ln/08.0482.009**

LOT FOUR (4) IN BLOCK TWO (2) OF CRESCENT VALLEY FIRST ADDITION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

**Grant/1463 Valley Ln/08/0482.006**

LOT ONE (1), BLOCK TWO (2), CRESCENT VALLEY FIRST ADDITION TO THE TOWNSHIP OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

**Ostrander/95 Crescent Ave/08.0478.000:**

LOT FOUR (4), BLOCK TWO (2), CRESCENT VALLEY SUBDIVISION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

**Klinski/51 Crescent Ave/08.0476.000:**

LOT TWO (2), BLOCK TWO (2) CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER IN AND FOR HOUSTON COUNTY, MINNESOTA.

**Thompson/29 Crescent Ave/08.0475.000**

LOT 1, BLOCK 2, CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER IN AND FOR HOUSTON COUNTY, MINNESOTA,

EXCEPT THE FOLLOWING:

PART OF LOT 1, BLOCK 2, CRESCENT VALLEY SUBDIVISION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1; THENCE NORTH 1 DEGREE 18 MINUTES 12 SECONDS EAST ALONG THE WEST LINE THEREOF 10 FEET; THENCE SOUTH 63 DEGREES 38 MINUTES 55 SECONDS EAST 43.19 FEET TO THE SOUTH LINE OF SAID LOT 1; THENCE NORTH 76 DEGREES 44 MINUTES 51 SECONDS WEST ALONG THE SOUTH LINE THEREOF 40 FEET TO THE POINT OF BEGINNING.

**Davison/30 Janell Ave/08.0560.000**

A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4 SE1/4), SECTION NINE (9), TOWNSHIP 104 NORTH, RANGE FOUR (4) WEST, OF THE FIFTH PRINCIPAL MERIDIAN, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:





WEST ON THE SECTION LINE FROM THE SOUTHEAST CORNER OF SAID SECTION NINE (9) A DISTANCE OF 2,247.5 FEET; THENCE NORTH 6°45' EAST A DISTANCE OF 33 FEET FOR A POINT OF BEGINNING; THENCE WESTERLY ON A LINE PARALLEL WITH THE SOUTH SECTION LINE A DISTANCE OF 156 FEET; THENCE NORTH 6°45' EAST A DISTANCE OF 202 FEET; THENCE EASTERLY ON A LINE PARALLEL WITH SAID SOUTH LINE OF SECTION NINE (9) A DISTANCE OF 156 FEET; THENCE SOUTHERLY 6°45' WEST A DISTANCE OF 202 FEET TO THE POINT OF BEGINNING.

**Van Lin/35 Janell Ave/08.0559.000**

A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW¼ SE¼) OF SECTION 9, TOWNSHIP 104, RANGE 4 WEST DESCRIBED AS FOLLOWS:

WEST ON THE SECTION LINE FROM THE SOUTHEAST CORNER OF SAID SECTION 9 A DISTANCE OF 2208.3 FEET; THENCE NORTH 6 DEGREES 45 MINUTES EAST A DISTANCE OF 33.23 FEET TO THE POINT OF BEGINNING; THENCE EAST PARALLEL TO THE SECTION LINE A DISTANCE OF 134.80 FEET, THENCE NORTH 6 DEGREES 45 MINUTES EAST A DISTANCE OF 209.62 FEET; THENCE NORTH 83 DEGREES 15 MINUTES WEST A DISTANCE OF 133.86 FEET, THENCE SOUTH 6 DEGREES 45 MINUTES WEST TO THE PLACE OF BEGINNING, HOUSTON COUNTY, MINNESOTA.

**Garrison/60 Janell Ave/08.0565.000**

A TRACT OF LAND IN THE SW¼ OF SECTION 9, TOWNSHIP 104 NORTH, RANGE 4 WEST, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

WEST ON THE SECTION LINE FROM THE SE CORNER OF SAID SECTION 9 A DISTANCE OF 2268.71 FEET, THENCE NORTH 6°45' EAST, 235.0 FEET TO THE POINT OF BEGINNING:

THENCE CONTINUE NORTH 6° 45' EAST, 105.0 FEET,  
THENCE NORTH 83° 15' WEST, 133.85 FEET,  
THENCE SOUTH 6° 45' WEST, 120.80 FEET,  
THENCE EAST ON A LINE PARALLEL TO SAID SECTION LINE, 134.79 FEET TO THE POINT OF BEGINNING.

BEING SUBJECT TO A PUBLIC UTILITY AND DRAINAGE EASEMENT OVER THE WESTERLY 6 FEET AND A PUBLIC ROADWAY EASEMENT OVER THE EASTERLY 11 FEET OF THE ABOVE DESCRIBED TRACT.

TOGETHER WITH ALL RIGHTS CREATED BY VIRTUE OF AN EASEMENT DEED AND AGREEMENT FOR WATER DATED JUNE 9, 1972, FILED NOVEMBER 15, 1972 IN BOOK 242 OF MISC., PAGE 532.



**Nissalke/63 Janell Ave/08.0562.000**

THAT PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW¼ SE¼) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION NINE (9); THENCE WEST ALONG THE SECTION LINE A DISTANCE OF 2073.5 FEET; THENCE NORTH 6°45' EAST A DISTANCE OF 242.85 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE NORTH 6°45' EAST A DISTANCE OF 105 FEET; THENCE NORTH 83°15' WEST A DISTANCE OF 172.79 FEET; THENCE SOUTH 6°45' WEST A DISTANCE OF 105 FEET; THENCE SOUTH 83°15' EAST A DISTANCE OF 172.79 FEET TO THE POINT OF BEGINNING.

**Anderson/88 Janell Ave/08.0568.000**

A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW¼ SE¼) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

WEST ON THE SECTION LINE FROM THE SOUTHEAST CORNER OF SAID SECTION NINE (9), A DISTANCE OF 2268.71 FEET, THENCE NORTH 6°45' EAST 340.00 FEET TO THE POINT OF BEGINNING, THENCE CONTINUE NORTH 6°45' EAST 105.0 FEET, THENCE NORTH 83°15' WEST 133.85 FEET, THENCE SOUTH 6°45' WEST 105.0 FEET, THENCE SOUTH 83°15' EAST 133.85 FEET TO THE POINT OF BEGINNING.

AND BEING SUBJECT TO A PUBLIC UTILITY AND DRAINAGE EASEMENT OVER THE WESTERLY 6 FEET AND A PUBLIC ROADWAY EASEMENT OVER THE EASTERLY 11 FEET OF THE ABOVE DESCRIBED TRACT.

**Dedicated Park (No La Crescent Township Tax ID Assigned):**

THE LAND CONTAINED IN THE RECORDED PLAT OF CRESCENT VALLEY SUBDIVISION DEDICATED TO PUBLIC FOR PARK.

**Platted Road Right of Way (No La Crescent Township Tax ID Assigned):**

VALLEY LANE FROM THE NORTH LINE OF LOT 4, BLOCK 1 CRESCENT VALLEY FIRST SUBDIVISION TO THE SOUTHERLY RIGHT OF WAY OF COUNTY ROAD 6 AND THERE TERMINATING.

AND ALL THAT PART OF CRESCENT AVENUE LYING SOUTH OF THE INTERSECTION OF VALLEY LANE NOT CURRENTLY IN THE CITY OF LA CRESCENT.



**Metes and Bounds Parcel I (No La Crescent Township Tax ID Assigned):**

PART OF THE SE¼ OF THE SW¼ OF SECTION 9, TOWNSHIP 104, RANGE 4 WEST, TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 9; THENCE ALONG THE SOUTH LINE OF SAID SECTION 9, WEST 169.58 FEET; THENCE ALONG THE WEST LINE EXTENDED OF CRESCENT VALLEY SUBDIVISION NORTH 3 DEGREES 23 MINUTES 31 SECONDS WEST 836.56 FEET TO THE SOUTHEAST CORNER OF LOT 10, BLOCK 1 OF SAID CRESCENT VALLEY SUBDIVISION; THENCE ALONG THE SOUTH LINE OF SAID LOT 10 WEST 64.16 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING WEST 262.25 FEET; THENCE ALONG THE WEST LINE EXTENDED OF LOT 11 BLOCK 1 NORTH 19 DEGREES 40 MINUTES 26 SECONDS EAST 134.74 FEET TO THE SOUTHWEST COMER OF SAID LOT 11; THENCE ALONG THE SOUTH LINE OF SAID LOT 11, NORTH 84 DEGREES 26 MINUTES 58 SECONDS EAST 44.12 FEET AND SOUTH 80 DEGREES 38 MINUTES 06 SECONDS EAST 98.45 FEET TO THE SOUTHEAST CORNER OF SAID LOT 11; THENCE ALONG THE WESTERLY LINE OF LOT 10 SOUTH 33 DEGREES 22 MINUTES 37 SECONDS EAST 137.86 FEET TO THE POINT OF BEGINNING.

**Metes and Bounds Parcel II (No La Crescent Township Tax ID Assigned):**

THAT PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 104, RANGE 4, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST SOUTHERLY CORNER OF LOT 13, BLOCK ONE, CRESCENT VALLEY SUBDIVISION, HOUSTON COUNTY, MINNESOTA; THENCE SOUTHWESTERLY ALONG THE SOUTHWESTERLY EXTENSION OF THE EAST LINE OF SAID LOT 13 TO THE NORTH LINE OF THE PROPERTY DESCRIBED IN RECORD BOOK 259 OF DEEDS, PAGE 217, HOUSTON COUNTY, MINNESOTA; THENCE NORTHWESTERLY, DEFLECTING TO THE RIGHT, 92 DEGREES 44 MINUTES 30 SECONDS, 326.99 FEET TO A ONE HALF INCH IRON PIPE MONUMENT; THENCE NORTHWESTERLY DEFLECTING TO THE RIGHT 32 DEGREES 54 MINUTES 45 SECONDS TO A POINT ON THE SOUTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID LOT 13 AND LOT 14, SAID BLOCK ONE, DISTANT 136.54 FEET SOUTHWESTERLY OF THE MOST WESTERLY CORNER OF SAID LOT 13; THENCE NORTHEASTERLY 136.54 FEET ALON THE SOUTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID LOTS 13 AND 14 TO THE MOST WESTERLY CORNER OF SAID LOT 13; THENCE SOUTHEASTERLY ALONG THE SOUTHWESTERLY BOUNDARY OF SAID LOT 13, A DISTANCE OF 350.97 FEET TO THE POINT OF BEGINNING.

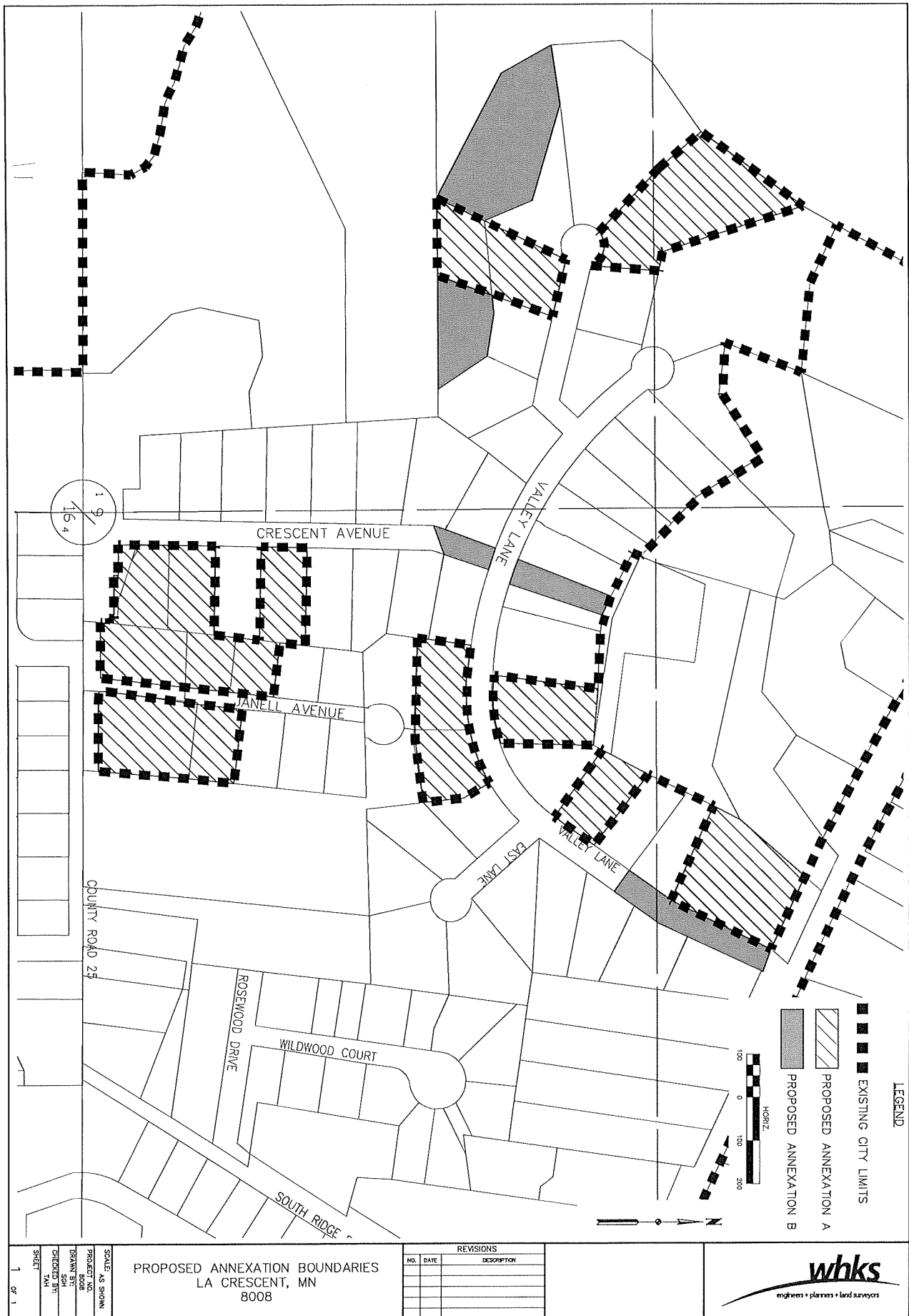


**EXHIBIT B**  
**Boundary Map**

The municipal boundary map referenced in the attached Joint Resolution, showing the current City of La Crescent and its relation to the Subject Areas to be annexed, legally described in Exhibit A, is attached hereto.







LEGEND

--- EXISTING CITY LIMITS

▨ PROPOSED ANNEXATION A

▨ PROPOSED ANNEXATION B



N

REVISIONS

NO.	DATE	DESCRIPTION

PROPOSED ANNEXATION BOUNDARIES  
LA CRESCENT, MN  
8008

SCALE:	AS SHOWN
PROJECT NO.	
DRAWN BY:	BSH
CHECKED BY:	TAM
SHEET	1
	OF 1





Crescent Valley Public Meeting  
October 11, 2021

To date, 45 property owners in Crescent Valley have voluntarily annexed into the City of La Crescent. All 45 of those properties are connected to City sewer. Of the 45 properties, 26 have also connected to City water.

In September of 2021 the City completed the annexation of 6 properties in Crescent Valley that were completely surrounded by the City of La Crescent.

The purpose of this meeting is to consider the remaining 15 properties in Crescent Valley that are at a minimum 60% surrounded by the City of La Crescent.

Public improvements were installed in Crescent Valley in 2011 and 2015. Attached is a map which shows the different phases of the project.

In 2021, the connection charges for the 2011 phase of the project are as follows:

- Sewer - \$22,948
- Water - \$10,546
- Interest rate – 4.4%
- These connection fees have increased for each of the last 10 years by the interest rate, and will no longer increase unless there is an additional fee added in the future.

In 2021, the connection charges for the 2015 phase of the project are as follows:

- Sewer - \$24,284
- Water - \$10,303
- Interest rate – 3.2%
- These connection fees will continue to increase by 3.2% per year for an additional 4 years, plus any additional fee increases.

Property owners have the option to put the connection charges on their property taxes over a period of 10 years at the above referenced interest rates. The connection charges do not include the cost of utility connections from the home to the City services that have been installed to the property line. These costs are the responsibility of the property owner.

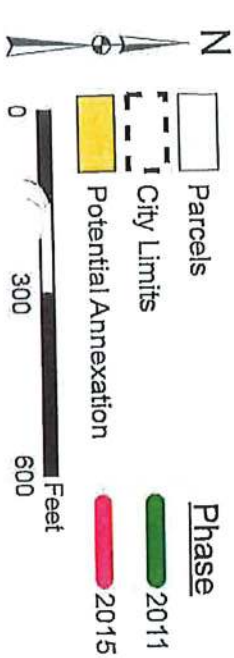
In 2021 a home with an estimated market value of \$250,000, would pay the following property taxes:

- City of La Crescent - \$4,252
- La Crescent Township - \$3,430

In 2021 the fixed quarterly sewer charge is \$70.37. An average sewer and water bill per quarter ranges from \$150 - \$200.

Additional questions, please contact Bill Waller at 895-2595.





CRESCENT VALLEY 2020

LA CRESCENT, MN



#3.2



## MEMORANDUM

TO: Bill Waller, City Administrator  
FROM: Tim Hruska, P.E.  
DATE: October 7, 2021  
RE: Wagon Wheel Phase 3, Bridge

Per City Council direction, the City received bids for the above referenced project on September 20, 2021. The project will construct a new pedestrian bridge over Highway 14/61 at the extension of South 1<sup>st</sup> Street. The City received four bids. The low bid for the project was received from ICON Constructors, LLC. from Mable, MN for \$3,224,056.32. This included \$129,000 for the architectural arch. We have included the bid tabulation for your reference.

The engineer's estimate for the project was \$2,822,676.25. We have received approval by the State Aid Engineer to utilize State Aid funds to cover costs for the project since it is in MnDOT Right of Way. We continue to work with the Contractor to find ways to value engineer the project to save costs. We expect to present a deduct Change Order in the next month.

We have received approval by MnDOT's Civil Rights department and the State Aid Engineer to award this project.

### **Council Action Recommendation**

We recommend that the Council award the contract to ICON Constructors, LLC. for the project. They were the low responsive, responsible bidder.





Wagon Wheel Trail - Phase 3 La Crescent, MN			ICON Constructors, LLC 13498 County 28 Mabel, MN 55954		Zenke, Inc. 87 Main Street La Crescent, MN 55947		Lunda Construction Company PO Box 669 Black River Falls, WI 54615		Zenith Tech, Inc. NB W23673 Bluemound Road Waukesha, WI 53188		
ITEM	QUANTITY	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
MOBILIZATION	1 LS		\$150,000.00		\$150,000.00	\$477,000.00	\$477,000.00	\$180,000.00	\$180,000.00	\$700,200.00	\$700,200.00
GRUBBING	14 TREE		\$130.00		\$1,820.00	\$130.00	\$1,820.00	\$130.00	\$1,820.00	\$90.00	\$1,260.00
REMOVE MANHOLE	1 EACH		\$350.00		\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$820.00	\$820.00
REMOVE GATE VALVE & BOX	2 EACH		\$225.00		\$450.00	\$225.00	\$450.00	\$225.00	\$450.00	\$900.00	\$900.00
REMOVE HYDRANT	1 EACH		\$350.00		\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$620.00	\$620.00
REMOVE WATER MAIN	10 LF		\$28.00		\$280.00	\$28.00	\$280.00	\$28.00	\$280.00	\$440.00	\$440.00
REMOVE SEWER PIPE (STORM)	75 LF		\$17.00		\$1,275.00	\$17.00	\$1,275.00	\$17.00	\$1,275.00	\$22.00	\$1,650.00
REMOVE CURB AND GUTTER	600 LF		\$4.00		\$2,400.00	\$4.00	\$2,400.00	\$4.00	\$2,400.00	\$12.00	\$7,200.00
REMOVE CONCRETE PAVEMENT	260 SY		\$12.00		\$3,120.00	\$12.00	\$3,120.00	\$12.00	\$3,120.00	\$7.00	\$1,820.00
REMOVE BITUMINOUS PAVEMENT	975 SY		\$3.00		\$2,925.00	\$3.00	\$2,925.00	\$3.00	\$2,925.00	\$5.00	\$4,875.00
GEOTEXTILE FABRIC TYPE 5	750 SY		\$1.79		\$1,342.50	\$1.79	\$1,342.50	\$1.79	\$1,342.50	\$2.00	\$1,500.00
COMMON EXCAVATION	480 CY		\$15.00		\$7,200.00	\$15.00	\$7,200.00	\$15.00	\$7,200.00	\$24.00	\$11,520.00
STABILIZING AGGREGATE	175 CY		\$35.21		\$6,161.75	\$35.21	\$6,161.75	\$35.21	\$6,161.75	\$56.00	\$9,800.00
AGGREGATE BASE (CV) CLASS 5	300 CY		\$35.21		\$10,563.00	\$35.21	\$10,563.00	\$35.21	\$10,563.00	\$48.00	\$14,400.00
TYPE SP 12.5 WEARING COURSE MIX (2C)	250 TON		\$135.61		\$33,902.50	\$135.61	\$33,902.50	\$135.61	\$33,902.50	\$135.61	\$33,902.50
STRUCTURAL CONCRETE (1G32)	100 CY		\$70.00		\$7,000.00	\$675.00	\$67,500.00	\$1,250.00	\$125,000.00	\$920.00	\$92,000.00
STRUCTURAL CONCRETE (3B52)	403 CY		\$900.00		\$362,700.00	\$750.00	\$302,250.00	\$1,700.00	\$685,100.00	\$2,000.00	\$806,000.00
REINFORCEMENT BARS	7,780 LB		\$1.40		\$10,892.00	\$1.25	\$9,725.00	\$1.50	\$11,670.00	\$1.52	\$11,825.60
REINFORCEMENT BARS (EPOXY COATED)	106,560 LB		\$1.50		\$159,840.00	\$1.50	\$159,840.00	\$1.65	\$175,824.00	\$1.60	\$170,496.00
STRUCTURE EXCAVATION	1 LS		\$132,000.00		\$132,000.00	\$250,000.00	\$250,000.00	\$105,100.00	\$105,100.00	\$300,000.00	\$300,000.00
BRIDGE SLAB CONCRETE (3YHPC-M)	7,808 SF		\$65.00		\$507,520.00	\$55.00	\$429,440.00	\$100.00	\$780,800.00	\$127.00	\$997,161.60
ELASTOMERIC BEARING PAD TYPE 1	45 EACH		\$2,000.00		\$90,000.00	\$1,150.00	\$51,750.00	\$900.00	\$40,500.00	\$1,230.00	\$55,350.00
EXPANSION JOINT DEVICES TYPE SPECIAL	40 LF		\$300.00		\$12,000.00	\$275.00	\$11,000.00	\$300.00	\$12,000.00	\$644.00	\$25,760.00
PEDESTRIAN BRIDGE (SUPERSTRUCTURE)	1 LS		\$550,000.00		\$550,000.00	\$625,000.00	\$625,000.00	\$500,000.00	\$500,000.00	\$497,000.00	\$497,000.00
BRIDGE APPROACH PANELS	33 SY		\$250.00		\$8,250.00	\$200.00	\$6,600.00	\$400.00	\$13,200.00	\$1,550.00	\$51,150.00
GRANULAR BACKFILL (CV)	187 CY		\$30.00		\$5,610.00	\$30.00	\$5,610.00	\$30.00	\$5,610.00	\$38.00	\$7,106.00
CIP CONC TEST PILE 66 FT LONG 12"	1 EACH		\$6,000.00		\$6,000.00	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$5,930.00	\$5,930.00
CIP CONC TEST PILE 80 FT LONG 12"	3 EACH		\$7,000.00		\$21,000.00	\$5,250.00	\$15,750.00	\$7,500.00	\$22,500.00	\$4,450.00	\$13,350.00
CIP CONC TEST PILE 66 FT LONG 16"	1 EACH		\$9,000.00		\$9,000.00	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00	\$8,840.00	\$8,840.00
CIP CONC TEST PILE 75 FT LONG 16"	2 EACH		\$10,000.00		\$20,000.00	\$6,750.00	\$13,500.00	\$8,000.00	\$16,000.00	\$7,100.00	\$14,200.00
CIP CONC TEST PILE 80 FT LONG 16"	1 EACH		\$11,000.00		\$11,000.00	\$7,000.00	\$7,000.00	\$8,500.00	\$8,500.00	\$9,800.00	\$9,800.00
CIP CONC TEST PILE 85 FT LONG 16"	2 EACH		\$12,000.00		\$24,000.00	\$7,250.00	\$14,500.00	\$9,000.00	\$18,000.00	\$8,100.00	\$16,200.00
CIP CONC TEST PILE 90 FT LONG 16"	1 EACH		\$13,000.00		\$13,000.00	\$7,500.00	\$7,500.00	\$9,500.00	\$9,500.00	\$10,100.00	\$10,100.00
CIP CONC TEST PILE 95 FT LONG 16"	2		\$14,000.00		\$28,000.00	\$7,750.00	\$15,500.00	\$10,000.00	\$20,000.00	\$8,750.00	\$17,500.00
CIP CONCRETE PILING 12"	905' EACH		\$50.00		\$45,250.00	\$60.00	\$54,300.00	\$65.00	\$58,825.00	\$80.00	\$72,400.00



Wagon Wheel Trail - Phase 3 La Crescent, MN		ICON Constructors, LLC 13498 County 28 Mabel, MN 55954		Zenke, Inc. 87 Main Street La Crescent, MN 55947		Lunda Construction Company PO Box 669 Black River Falls, WI 54615		Zenith Tech, Inc. N8 W23673 Bluemound Road Waukesha, WI 53188	
ITEM	QUANTITY	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
CIP CONCRETE PILING 16"	2,810	EACH	\$196,700.00	\$70.00	\$196,700.00	\$105.00	\$295,050.00	\$140.00	\$393,400.00
18" RC PIPE APRON	1	EACH	\$1,186.00	\$1,186.00	\$1,186.00	\$1,186.00	\$1,186.00	\$1,750.00	\$1,750.00
36" RC PIPE APRON	1	LS	\$2,218.00	\$2,218.00	\$2,218.00	\$2,218.00	\$2,218.00	\$2,250.00	\$2,250.00
DRAINAGE SYSTEM TYPE (B910)	1	LF	\$3,000.00	\$3,000.00	\$5,000.00	\$609.65	\$609.65	\$5,900.00	\$5,900.00
15" RC PIPE SEWER CLASS III	121	LF	\$79.00	\$9,559.00	\$79.00	\$9,559.00	\$79.00	\$13,068.00	\$13,068.00
18" RC PIPE SEWER CLASS III	62	LF	\$75.00	\$4,650.00	\$75.00	\$4,650.00	\$75.00	\$6,944.00	\$6,944.00
30" RC PIPE SEWER CLASS III	5	LF	\$320.00	\$1,600.00	\$320.00	\$1,600.00	\$320.00	\$800.00	\$800.00
36" RC PIPE SEWER CLASS III	28	EACH	\$330.00	\$9,240.00	\$330.00	\$9,240.00	\$330.00	\$5,544.00	\$5,544.00
CONNECT TO EXISTING STORM SEWER	3	EACH	\$900.00	\$2,700.00	\$900.00	\$2,700.00	\$900.00	\$3,900.00	\$3,900.00
HYDRANT	1	EACH	\$4,715.00	\$4,715.00	\$4,715.00	\$4,715.00	\$4,715.00	\$6,700.00	\$6,700.00
6" GATE VALVE & BOX	2	LB	\$2,450.00	\$4,900.00	\$2,450.00	\$4,900.00	\$2,450.00	\$3,295.00	\$6,590.00
WATERMAIN FITTINGS	125	EACH	\$18.00	\$2,250.00	\$18.00	\$2,250.00	\$18.00	\$32.00	\$4,000.00
CASTING ASSEMBLY	1	EACH	\$1,290.00	\$1,290.00	\$980.00	\$980.00	\$980.00	\$1,290.00	\$1,290.00
ADJUST FRAME & RING CASTING	2	EACH	\$520.00	\$1,040.00	\$900.00	\$900.00	\$350.00	\$520.00	\$1,040.00
CONST DRAINAGE STRUCTURE DESIGN SPEC 1	1	EACH	\$2,308.00	\$2,308.00	\$2,308.00	\$2,308.00	\$2,308.00	\$2,300.00	\$2,300.00
CONST DRAINAGE STRUCTURE DESIGN SPEC 2	3	EACH	\$2,632.00	\$7,896.00	\$2,632.00	\$7,896.00	\$2,632.00	\$3,455.00	\$10,365.00
CONST DRAINAGE STRUCTURE DESIGN SPEC 3	1	EACH	\$5,492.00	\$5,492.00	\$5,492.00	\$5,492.00	\$5,492.00	\$4,161.00	\$4,161.00
RANDOM RIPRAP CLASS III	12	CY	\$75.00	\$900.00	\$75.00	\$900.00	\$75.00	\$82.00	\$984.00
CONCRETE SLOPE PAVING	79	SY	\$210.00	\$16,590.00	\$315.00	\$24,885.00	\$250.00	\$415.00	\$32,765.00
6" CONCRETE WALK	3,570	SF	\$9.50	\$33,915.00	\$6.00	\$21,420.00	\$6.52	\$23,276.40	\$23,276.40
CONCRETE CURB & GUTTER DESIGN B624	550	LF	\$31.50	\$17,325.00	\$18.00	\$9,900.00	\$24.66	\$13,563.00	\$13,563.00
CONCRETE DRIVEWAY PAVEMENT	110	SY	\$88.00	\$9,680.00	\$57.00	\$6,270.00	\$61.34	\$6,747.40	\$6,747.40
CONCRETE CURB DESIGN V	55	LF	\$24.00	\$1,320.00	\$25.00	\$1,375.00	\$37.87	\$2,082.85	\$2,082.85
8" CONCRETE VALLEY GUTTER	20	SY	\$102.00	\$2,040.00	\$57.00	\$1,140.00	\$72.91	\$1,458.20	\$1,458.20
TRUNCATED DOMES	115	SF	\$60.00	\$6,900.00	\$60.00	\$6,900.00	\$400.00	\$46,000.00	\$46,000.00
LIGHTING SYSTEM	1	LS	\$187,520.00	\$187,520.00	\$200,000.00	\$200,000.00	\$187,520.00	\$187,520.00	\$187,520.00
RELOCATE SIGN	6	EACH	\$700.00	\$4,200.00	\$750.00	\$4,500.00	\$700.00	\$4,200.00	\$4,200.00
ANCHORAGE ASSEMBLY TYPE 31	1	EACH	\$1,340.00	\$1,340.00	\$1,340.00	\$1,340.00	\$2,800.00	\$2,800.00	\$2,800.00
END TREATMENT TANGENT TERMINAL	1	EACH	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$4,300.00	\$4,300.00	\$4,300.00
TRAFFIC BARRIER DESIGN TYPE 31	212.5	LF	\$34.50	\$7,331.25	\$34.50	\$7,331.25	\$38.00	\$8,075.00	\$8,075.00
INSTALL TRAFFIC BARRIER DESIGN B8307	12.5	LF	\$34.50	\$431.25	\$431.25	\$5,390.63	\$75.00	\$937.50	\$937.50
WIRE FENCE DESIGN SPECIAL VINYL COATED	1,138	LF	\$181.75	\$206,831.50	\$181.75	\$206,831.50	\$181.75	\$206,831.50	\$212,806.00
TRAFFIC CONTROL	1	LS	\$8,900.00	\$8,900.00	\$8,900.00	\$8,900.00	\$48,396.00	\$8,900.00	\$8,900.00
SIGN PANELS TYPE C	34.75	SF	\$85.00	\$2,953.75	\$85.00	\$2,953.75	\$85.00	\$2,953.75	\$2,953.75
GEOTEXTILE WEED BARRIER FABRIC	133	SY	\$2.54	\$337.82	\$2.54	\$337.82	\$2.54	\$3.00	\$399.00
STABILIZED CONSTRUCTION EXIT	1	LS	\$1,900.00	\$1,900.00	\$1.00	\$1.00	\$1,900.00	\$1,900.00	\$1,900.00
STORM DRAIN INLET PROTECTION	7	EACH	\$125.00	\$875.00	\$125.00	\$875.00	\$125.00	\$180.00	\$1,260.00
SILT FENCE TYPE MS	400	LF	\$3.00	\$1,200.00	\$3.00	\$1,200.00	\$3.00	\$4.00	\$1,600.00



WHKS Co.

Letting Date: September 21, 2021

Project No. 7713.05

Wagon Wheel Trail - Phase 3 La Crescent, MN		ICON Constructors, LLC 13498 County 28 Mabel, MN 55954		Zenke, Inc. 87 Main Street La Crescent, MN 55947		Lunda Construction Company PO Box 669 Black River Falls, WI 54615		Zenith Tech, Inc. N6 W23673 Blumound Road Waukesha, WI 53188	
BOULEVARD TOPSOIL BORROW	100 CY	\$32.00	\$3,200.00	\$32.00	\$3,200.00	\$32.00	\$3,200.00	\$48.00	\$4,800.00
SEEDING	0.9 ACRE	\$1,000.00	\$900.00	\$1,000.00	\$900.00	\$1,000.00	\$900.00	\$1,600.00	\$1,440.00
SEED MIXTURE 25-131	190 LB	\$5.00	\$950.00	\$5.00	\$950.00	\$5.00	\$950.00	\$14.00	\$2,660.00
LANDSCAPE ROCK	15 CY	\$88.00	\$1,320.00	\$100.00	\$1,500.00	\$100.00	\$1,500.00	\$88.00	\$1,320.00
CROSSWALK MULTI COMP	180 SF	\$22.50	\$4,050.00	\$30.84	\$5,551.20	\$22.50	\$4,050.00	\$22.50	\$4,050.00
TOTAL BASE BID			\$3,095,056.32		\$3,397,150.90		\$3,824,026.82		\$5,006,351.20

ALTERNATE 1

ARCHITECTURAL ARCH	1 LS	\$129,000.00	\$129,000.00	\$155,000.00	\$155,000.00	\$125,000.00	\$125,000.00	\$143,000.00	\$143,000.00
TOTAL ALTERNATE BID (BASE BID + ALTERNATE 1)			\$3,224,056.32		\$3,552,150.90		\$3,949,026.82		\$5,149,351.20

DBE Commitment			11.00%		11.00%		11.00%		NA
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# 3.3



TO: Honorable Mayor and City Council Members  
FROM: Debbie Shimshak, Fin. Dir. *Debbie*  
DATE: October 5, 2021  
RE: Wagon Wheel Phase 3 – Financing Review Continued

After careful review of the Wagon Wheel Phase 3 Pedestrian/Bike Bridge Project anticipated monthly construction costs, the City could potentially need up to \$1,000,000 in financing until the City can process and receive the awarded grant funds. The City must pay all construction and engineering cost prior to requesting these grant funds, for this reason we need to find short-term financing. There is also time involved on the State side as they review, approve and process the grant payments. I contacted three local financial institutions and requested a proposal for temporary bonding of \$1,000,000 for a maximum twelve-month term that offers no penalty for prepayment. This is very important as we will pay back the funds as the city receives the grant money.

The city received three proposals; Merchants Bank 2.75%, Home Federal 2.99% and ESB Bank 2.5%. We recommend accepting the proposal from ESB Bank with lowest the fixed interest rate of 2.5%. This will be a revolving line of credit, with no penalty for prepayment. We have also talked with the State Agencies about expediting the grant funds once submitted which will reduce the time and interest expense we would incur.





#3.4



TO: Honorable Mayor and City Council Members  
FEOM: Bill Waller, City Administrator *Bill*  
DATE: October 6, 2021  
RE: La Crescent Fire Relief Association

Todd Hase from the La Crescent Fire Department Relief Association will be in attendance at the meeting to review a proposed increase in the annual benefit. The benefit is proposed to be increased from \$3,200 to \$4,200 for each year of service to the department. A letter regarding the increase is attached.

As in the past, we would suggest that members of the City Council that have a personal interest in this matter abstain from the vote.



LaCrescent Fire  
Department Relief  
Association

## Memo

**To:** Bill Waller, City Administrator  
LaCrescent City Council

**From:** Todd Hase, Treasurer

**Date:** 6/16/21

**Re:** Fire Department Relief Pension Increase

The LaCrescent Fire Department Relief Association membership met on 1/25/21 and voted to increase the members annual benefit amount from \$3,200 to \$4,200. This vote was ratified 1/25/21 by 2/3 majority vote.

The LaCrescent Fire Department Relief Association now seeks the LaCrescent City Council for final approval on this matter. The Relief Association has adequate funds available to support this increase without any financial impact to the City under the given economy and market conditions.

Thank You for your support and consideration in this matter.

Todd Hase

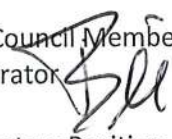
Treasurer

LaCrescent Fire Department Relief Association



# 3.5



TO: Honorable Mayor and City Council Members  
FEOM: Bill Waller, City Administrator   
DATE: October 6, 2021  
RE: Advertise Development Directors Position

Attached for review and consideration by the City Council is a request for proposals to provide Community/Economic Development services to the City of La Crescent. This is almost identical to the rfp that was used in 2014 when Terry Erickson was hired as the City's first Development Director.

In order to proceed, we would suggest that the City Council approve the rfp and authorize that the position be advertised. The proposals will then be presented to the City Council at a future meeting.



CITY OF LA CRESCENT  
REQUEST FOR PROPOSALS  
COMMUNITY/ECONOMIC DEVELOPMENT SERVICES  
OCTOBER 2021

Introduction: The City of La Crescent, a community of approximately 5,000 located in southeastern Minnesota, is seeking proposals to provide community/economic development services to the City on a contracted basis. The contractor, assisted by City staff, will develop a work plan to present for review and approval by the La Crescent City Council.

The contractor will be expected to coordinate and attend a monthly meeting of the City's Development Commission, City Council meetings when community/economic development activities are considered, and other meetings as necessary to satisfactorily complete the required services to the City.

The base proposal is for one eight-hour work day per week, commencing upon approval by the La Crescent City Council and concluding on December 31, 2022, with the option for a one-year renewal. Alternatives will include a second eight-hour work day per week, and compensation for attending evening meetings scheduled after 5:00 p.m.

The City will objectively evaluate the proposals submitted to determine the best value for the City and its residents. Evaluation criteria include, but is not necessarily limited to price, contractor qualifications, proposed content, and overall responsiveness.

Proposal Content:

1. Personnel assigned to perform the services as part of the contract, including qualifications, education and relevant work experience in performing community/economic development services.
2. Fee for one eight-hour day of service per week.
3. Fee for a second eight-hour day of service per week.
4. Compensation for meetings after 5:00 p.m.

Deadline to Submit: The City of La Crescent, Minnesota, will receive sealed proposals for Community/Economic Development Services up until 11:00 a.m., on Wednesday, November 3, 2021, at the La Crescent City Hall, 315 Main Street, La Crescent, Minnesota, 55947.

The City reserves the right to reject any and all proposals; reject all proposals and issue a revised rfp; reject parts of proposals; negotiate modifications of proposals submitted for purposes of finalization and executing a contract; accept part or all of the proposals on the basis of consideration(s) other than cost or proposed rates.





Questions, or for additional information, contact:

Bill Waller

La Crescent City Administrator

315 Main Street

La Crescent, MN 55947

(507) 895-2595

[bwaller@cityoflacrescent-mn.gov](mailto:bwaller@cityoflacrescent-mn.gov)





# CITY OF LA CRESCENT

Department of Police

Chief Douglas J. Stavenau



September 22, 2021

Honorable Mayor and City Council Members

City Administrator Bill Waller

Request for Parade Permit

3rd Annual Thriller Performance

Sunday, October 24th

6 to 8 pm

Meagan Waddell has requested a Parade Permit for temporary street closure on Walnut Street from Main to South 2<sup>nd</sup> Street.

The event is described to be a Community Project called the 3<sup>rd</sup> Annual Thriller Performance and is being supported by La Crescent Montessori Students, Staff and Parents. This is a moving dance performance and show. The Community is invited to participate as it is an all-ages event.

I would respectfully request permission for the event to be held. The Police Department will be responsible for setting up barricades and providing traffic control.

A handwritten signature in black ink, appearing to be "D. Stavenau".

Douglas Stavenau

Chief of Police



#3.7



# WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW  
WIESER PROFESSIONAL BUILDING  
33 SOUTH WALNUT - SUITE 200  
LA CRESCENT, MN 55947

KELLY M. IVERSON  
AL "SKIP" WIESER, III

AL WIESER, JR.  
*Emeritus*

PHONE: (507) 895-8200  
FAX: (507) 895-8458

*City Atty*  
**TO:** Honorable Mayor and City Council Members  
**CC:** Bill Waller, City Administrator  
**FROM:** Skip Wieser, City Attorney  
**DATE:** October 6, 2021 *10/6/21*  
**RE:** Horse Thief Ridge Easement/Apple Blossom Pointe Walking Trail

---

Attached for Council consideration is a proposed Quit Claim Deed prepared by the attorney for La Crescent Township.

The purpose of the Quit Claim Deed is to convey to the City of La Crescent a sixty (60) foot access easement across the Horse Thief Ridge Development. Horse Thief Ridge is located in La Crescent Township. The plat of Horse Thief Ridge contains a dedication to the public of this easement. A copy of the plat is attached. Also attached is a map from the City's 2017 Bluffland's Plan illustrating the potential walking trail.

The purpose of the easement would allow the City to continue forward with expansion of the City walking trails.

La Crescent Township is requesting the City provide a First Right of Refusal until 2046. This would require the City to give notice to the Township in advance of the City conveying the easement.

The above will be reviewed at the upcoming City Council meeting.



---

**QUIT CLAIM DEED**

State Deed Tax Due: \$1.65

\_\_\_\_\_, 2021

FOR VALUABLE CONSIDERATION, **LA CRESCENT TOWNSHIP**, a Minnesota Municipal Corporation, Grantor, hereby conveys and quitclaims to **CITY OF LA CRESCENT**, a Minnesota Municipal Corporation, Grantee, real property in Houston County, Minnesota, together with all hereditaments and appurtenances belonging thereto, legally described as follows:

A Sixty (60) foot wide access easement for ingress and egress being located upon the Easterly thirty (30) feet of Lot Sixteen (16), Block One (1), and Westerly thirty feet (30) feet of Lot Fifteen (15), Block One (1), as platted on the plat of Horse Thief Ridge, a Subdivision to the Town of La Crescent, recorded August 26, 2004, as Document No. 233861.

The total consideration for the transfer of this real estate is \$3,000.00 or less.

**La Crescent Township**

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By: Bob Schuldt  
Its: Board Chair



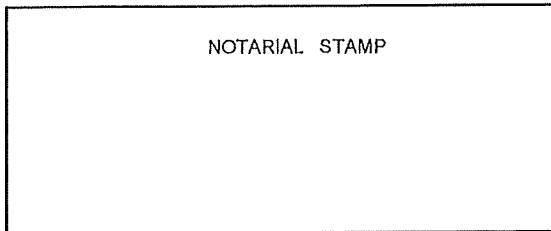


Attest:

\_\_\_\_\_  
By: Karen Schuldt  
Its: Clerk

STATE OF MINNESOTA    )  
                                  ) ss.  
COUNTY OF FILLMORE    )

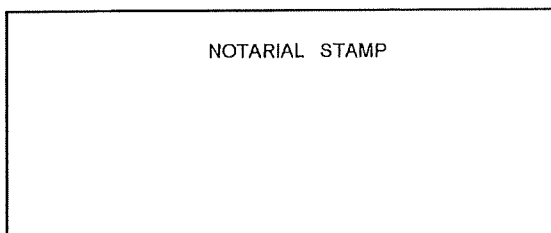
The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of October 2021,  
by Bob Schuldt, as Board Chair of the La Crescent Township board of supervisors.



\_\_\_\_\_  
NOTARY PUBLIC

STATE OF MINNESOTA    )  
                                  ) ss.  
COUNTY OF FILLMORE    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of October 2021,  
by Karen Schuldt, as Clerk of the La Crescent Township board of supervisors.



\_\_\_\_\_  
NOTARY PUBLIC

THIS INSTRUMENT DRAFTED BY:

NETHERCUT <sup>LLP</sup> SCHIEBER <sup>PA</sup>  
32 Main Avenue North | PO Box 657  
HARMONY, MINNESOTA 55939-0657  
507.886.6131 | Fax 866.576.3826

Tax Statements should be sent to:

NO CHANGE



## RIGHT OF FIRST REFUSAL AGREEMENT

THIS AGREEMENT (the "Agreement") is entered into effective as of \_\_\_\_\_, 2021, by and between City of La Crescent, a Minnesota municipal corporation, (the "Seller"), and La Crescent Township, a Minnesota municipal corporation (the "Buyer").

WITNESSETH:

WHEREAS, Seller is the owner of an easement over ~~certain real property~~ situated in the County of Houston, State of Minnesota (the "Premises") legally ~~described~~ as follows:

A SIXTY (60) FOOT WIDE ACCESS EASEMENT FOR INGRESS AND EGRESS BEING LOCATED UPON THE ~~EASTERLY THIRTY (30) FEET OF LOT SIXTEEN (16), BLOCK ONE (1), AND WESTERLY THIRTY FEET OF LOT FIFTEEN (15), BLOCK ONE (1), AS PLATTED ON THE PLAT OF HORSE THIEF RIDGE, A SUBDIVISION TO THE TOWN OF LA CRESCENT RECORDED AUGUST 26, 2004, AS DOCUMENT NO. 233861.~~

WHEREAS, Buyer desires to ~~secure~~ an exclusive Right of First Refusal to purchase the Premises upon the terms and provisions of ~~this Agreement.~~

NOW, THEREFORE, for good and ~~valuable consideration,~~ the receipt and sufficiency of which is hereby ~~acknowledged,~~ and for the mutual ~~covenants contained in this Agreement,~~ Buyer and Seller agree as follows:

1. Definitions. For purposes of this Agreement, the following terms shall have the following meanings:

- 1.1. "Execution Date" shall mean the day upon which the last party to sign this Agreement duly ~~executes~~ this Agreement.
- 1.2. "Right of First Refusal Fee" shall mean the amount paid by Buyer pursuant to paragraph 5 below.
- 1.3. "Term" shall mean the period commencing on the Execution Date and ending on ~~December 31, 2046.~~
- 1.4. "Offer Date" means the date upon which Buyer receives notice from Seller of its intent to sell the Premises.
- 1.5. "Exercise Date" shall mean that date upon which Buyer sends it written notice to Seller exercising its Purchase Right.



2. Grant of Right of First Refusal. Seller grants to Buyer the right of first refusal and privilege ("Purchase Right") to purchase the Premises upon the terms and conditions contained in this Agreement.

3. Offer of Right of First Refusal to Buyer. In the event Seller receives at any time, or from time to time, a bonafide offer from a third party to purchase the Premises ("Third Party Offer"), or Seller desires to transfer or otherwise convey the easement describe above, Seller agrees that it shall give prompt notice to Buyer. The notice shall be in writing.

4. Exercise of Purchase Right. Buyer may exercise its Purchase Right at any time within sixty (60) days of the Offer Date by sending written notice of exercise to Seller.

5. Contract for Purchase and Sale of Real Property. In the event Buyer exercises its Purchase Right as provided in this Agreement, Buyer shall remit the sum of Ten 00/100 Dollars (\$10.00) to Seller, and Seller shall execute a Quit Claim Deed in favor of Buyer for the Premises.

6. Buyer's Failure to Exercise Purchase Right. If Buyer fails to exercise its Purchase Right within said sixty (60) day period, Seller shall be entitled to retain the Right of First Refusal Fee and sell the Premises to the third party making the offer under the same terms and conditions and at the same price as initially set forth in the Third Party Offer as presented to Buyer. In the event that Buyer, their heirs and assigns, elect not to exercise this first right of refusal or do not respond to the Offer within sixty (60) days, the Seller shall have the right to prove conclusively by Affidavit evidence that he has complied with the terms of this first right of refusal and that the Buyer, their heirs and assigns, have elected not to exercise this first right of refusal. Such Affidavit shall be conclusive evidence that the first right of refusal at that time no longer is in effect.

7. Default by Seller, Remedies of Buyer. If Seller fails to perform its obligations under this Agreement, Buyer shall be entitled to either sue for specific performance or terminate this Agreement and sue for money damages. Upon execution by the parties of the purchase agreement, their respective rights and remedies shall be as provided in that agreement.

8. Execution by Both Parties. This Agreement shall not become effective and binding until fully executed by both Buyer and Seller.

9. Notices. All notices, requests and other communications that a party is required or elects to deliver shall be in writing and shall be delivered personally, or by facsimile or electronic mail (provided such deliver is confirmed), or by a recognized overnight courier service or by United States mail, first class, certified or registered, postage prepaid, return receipt requested, to the other party at its address set forth below or to such other address as such party may designate by notice given pursuant to this section:

If to Buyer: La Crescent Township  
830 Town Hall Road  
La Crescent, MN 55947



If to Seller: City of La Crescent  
Attn: City Administrator  
315 Main Street  
La Crescent, MN 55947

Any notice given by mail shall be deemed given when deposited in the U.S. mail. Any notice given by overnight courier service shall be deemed given when deposited with such service.

10. Governing Law. The laws of the state of Minnesota shall govern the validity, construction and enforceability of this Agreement. All suits, actions, claims and causes of action relating to the construction, validity, performance and enforcement of this Agreement shall be in the courts of the State of Minnesota.

11. Successors and Assigns. This Agreement shall apply to, inure to the benefit of and be binding upon and enforceable against the parties to this Agreement and their respective heirs, successors, and/or assigns.

12. Entire Agreement. This Agreement (including all addenda, exhibits, and schedules) is intended by the parties as the final and binding expression of their agreement and as the complete and exclusive statement of its terms, and all prior negotiations and agreements relating to the subject matter of this Agreement are merged herein. This Agreement may not be modified or amended unless such amendment is set forth in writing and executed by both Seller and Buyer.

13. Recording of Agreement. Either party may record this Agreement at its sole expense.





IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

SELLER

\_\_\_\_\_  
Mikel Poellinger, Mayor

\_\_\_\_\_  
Bill Waller, City Administrator

STATE OF MINNESOTA    )  
                                      )  
COUNTY OF HOUSTON    )    ss.

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by Mikel Poellinger as Mayor and Bill Waller as City Administrator of the City of La Crescent.

\_\_\_\_\_  
Notary Public

BUYER

\_\_\_\_\_  
Bob Schuldt, Board Chair

\_\_\_\_\_  
Karen Schuldt, Township Clerk

STATE OF MINNESOTA    )  
                                      )  
COUNTY OF HOUSTON    )    ss.

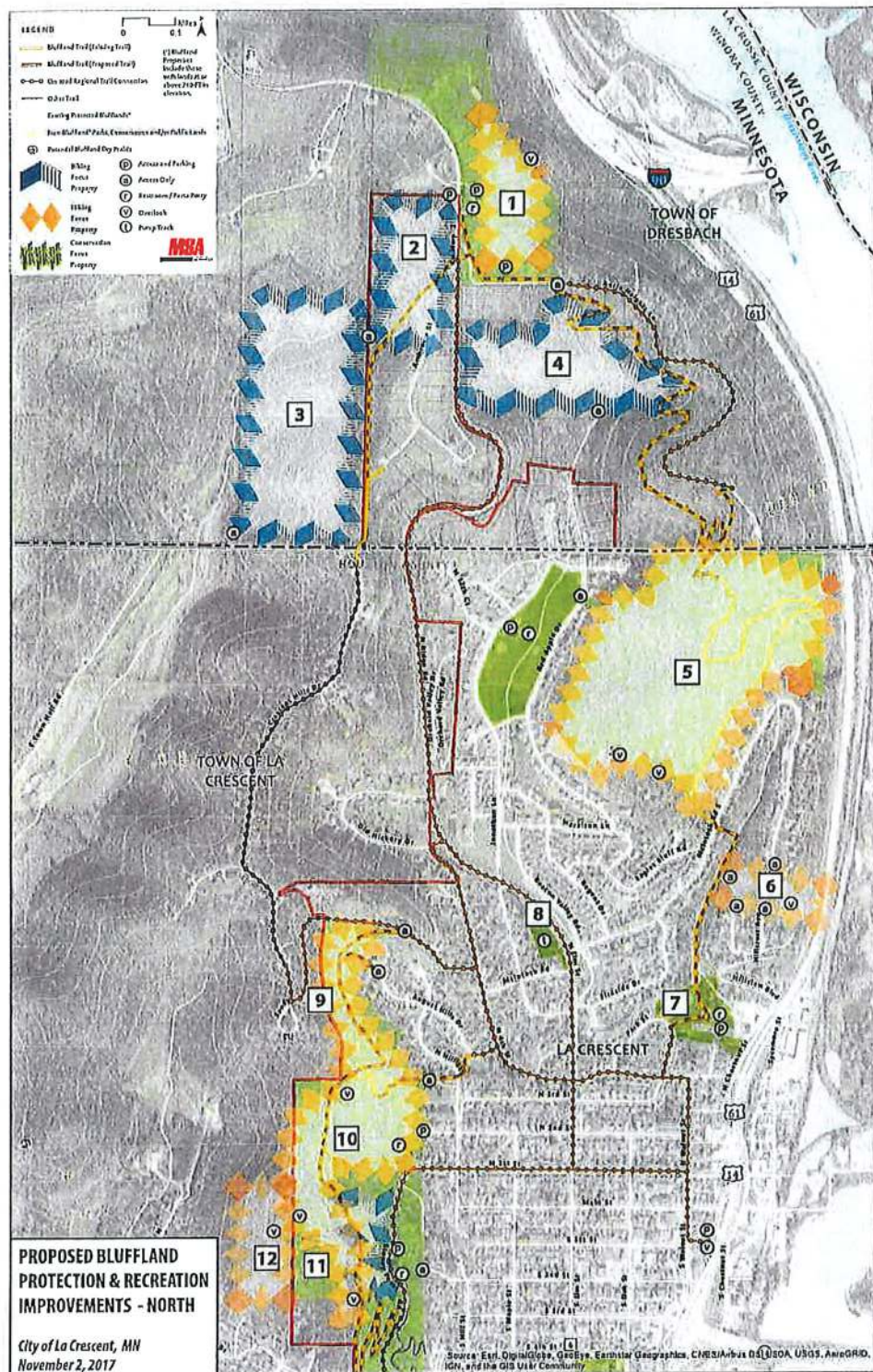
The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by Bob Schuldt as Board Chair and Karen Schuldt as Township Clerk of La Crescent Township.

\_\_\_\_\_  
Notary Public

DRAFTED BY:  
Al Wieser, III  
Wieser Law Office, P.C.  
33 South Walnut St., Suite 200  
La Crescent, MN 55947



## Proposed Bluffland Protections and Recreation Im- provements (North Section)





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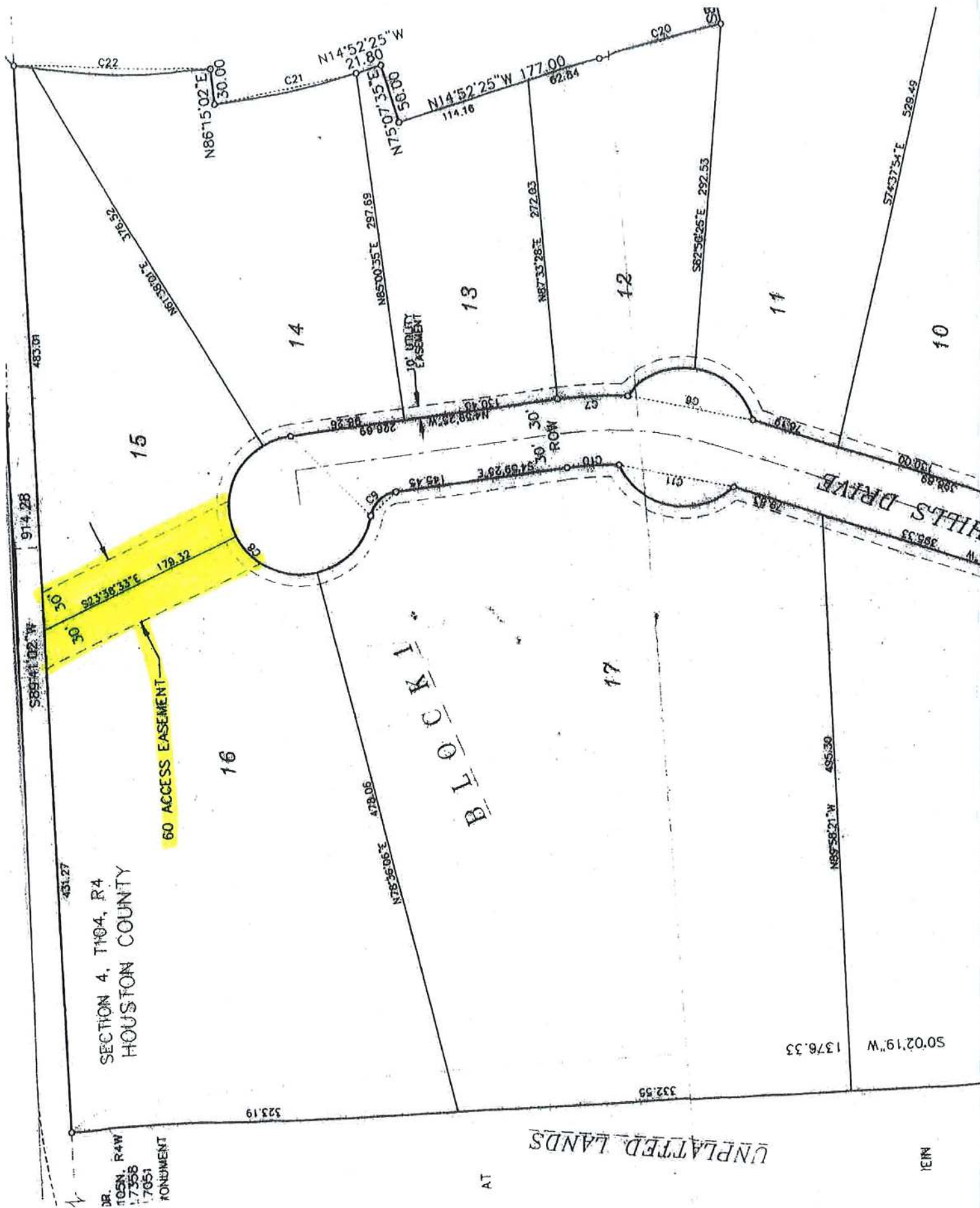
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#3.8

City of La Crescent Mayor, City Council Members and Bill Waller,  
315 Main Street  
La Crescent, MN 55947

City of La Crescent Mayor, Council Members and Bill,

It is with mixed emotions that I submit my resignation from the Economic Development Commission. It has been my pleasure to serve on this commission since its inception and I have seen progress, largely due to the work and dedication of Terry Erickson.

I have officially resigned from the La Crescent Area Chamber as of September 21st. My replacement, Julie Hatlem will serve the community and businesses well. I would recommend Julie or the Chamber Board President, Sarah Danielson from Merchants Bank, as good replacements for my position on the commission.

Thank you for the opportunity. Eileen Krenz





## Bill Waller

---

**From:** randy dobbs <randydobbs@ymail.com>  
**Sent:** Tuesday, September 28, 2021 6:00 AM  
**To:** Bill Waller  
**Subject:** Re: september 20, 2021

morning bill, after consideration i will be leaving the park and rec commission as of now. its time for new people and views. its been a great run. lots of fond memories. randy

Sent from Yahoo Mail on Android

On Tue, Sep 21, 2021 at 2:15 PM, Bill Waller  
<bwall@cityoflacrescent-mn.gov> wrote:

Attached are the minutes from last night's Park & Recreation Commission meeting. Please note that the date for the public walking tour has changed. The new date is Saturday, October 9, with a rain date of Sunday, October 10. The schedule for the day is being finalized, and will be distributed in the future. Let us know if you have any questions as the process moves forward. Thank you.

Bill Waller

City Administrator

City of La Crescent

315 Main Street


La Crescent, MN 55947

(507) 895-2595



# 3.9



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator   
DATE: October 6, 2021  
RE: Proposed 2022 General Fund Budget/Levy

Attached for review by the City Council is the proposed 2022 general fund budget and the resolution that set the preliminary levy.

To date, the City Council has taken the following action:

1. Adopted a resolution that set the preliminary levy.
2. Set the date for when the proposed budget and levy will be discussed and the final budget and levy set. That date is 6:00 p.m., on Monday, December 13, 2021. This is the first regular scheduled City Council meeting in December.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2022 general fund budget until after the public meeting in December.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The proposed 2022 preliminary levy resolution reflects a 5.5% increase. The final total City levy in 2021 was \$3,169,729, and the proposed total levy for 2022 is \$3,343,638.

For City Council information, in 2021 there have been, or are currently pending, a total of 19 new homes constructed. The total permit valuation for 2021 is approximately \$5,400,000.

The preliminary levy resolution will be reviewed with the City Council at the meeting. The total City levy (pink), is a combination of the ad valorem tax levy (yellow), the library levy (purple), and the debt service levy (green).



Pages 1 -8 are the revenue portion of the budget. The expenditure portion of the budget starts on page 8 with the Council portion of the budget.

The following is a summary of the proposed 2022 general fund budget:

1. This is the ad valorem tax, and is the yellow figure from the preliminary levy resolution.
2. This is the City's local government aid for 2022.
3. This is the grant funds for the design and construction of the third phase of the Wagon Wheel improvement project.
4. This is the grant funds to pave the balance of the first phase of the Wagon Wheel improvement project, and reconstruct the road to the West Channel boat landing.
5. This is the bond proceeds from the City's 2022 street reconstruction bonds.
6. The proposed budget retains funding for the Community Development Director's position, although there is not a current proposal to fill the vacancy. In addition, the proposed budget includes an increase in the hours contracted with the City's Sustainability Coordinator. The increase is due to the expanded role in the Building and Zoning Department by coordinating meetings of the Planning Commission, along with new duties associated with preparing and administering the City's stormwater public education, outreach and public involvement program as part of the City's compliance with the MS4 permit.
7. The proposed budget includes funds for the 2022 election cycle.
8. The proposed budget includes funds for the monthly payment for the purchase of the property at 332 South First Street.
9. The proposed budget includes a reallocation of the cost split for the Building Official by reducing the amount of time allocated to the water and sewer department, with a corresponding increase in the Building and Zoning Department. The proposed budget also includes funds for a new full-time position that would be split equally between the Fire Department and Building and Zoning, and would respond to medical and fire emergencies during the day, while also assuming duties related to inspections and code enforcement.
10. The proposed budget includes funds for the addition of a sixth position in the City's Public Works Department. The balance of the cost for the position would be allocated equally between the water and sewer departments. The position would focus on water meter replacement, along with general maintenance duties in the City's Public Works Department.
11. This is the expenditure for the design engineering that offsets a portion of the revenue described in number 3 on this list.
12. This is the expenditure for the construction that offsets the revenue described in numbers 3, 4 and 5 on this list.
13. The proposed budget includes funds for a transfer to the ice arena fund, along with a set a side of funds for ongoing building maintenance at the ice arena.
14. The proposed budget includes funds for the update to the City's Comprehensive Park & Recreation Plan.



15. A copy of the proposed library budget is attached.

As in the past, we will continue to review the proposed budget and evaluate changes or modifications. The proposed budget will be added to the agenda for future City Council meetings for purposes of review and discussion prior to the public meeting in December when the budget and levy will be considered.

A hard copy of the budget will be available for you at the meeting.





## RESOLUTION 09-21-32

### RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE CALENDAR YEAR 2022

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2022 as part of the general taxes due and payable in the year 2022 a direct ad valorem tax in the amount of **\$2,060,738.00** as provided by State law to be levied and collected in the manner provided by law.
2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of **\$175,990.00** to be collected in the year 2022, as authorized by Minnesota Statutes, Section 134.33 and 134.34.
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2022, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2022
322	2015A	G.O. Refunding Bonds – Apple Blossom Acres	\$5,000.00
324	2011A	G.O. Improvement Bonds – Crescent Valley	\$120,000.00
325	2016A	G.O. Refunding Rec. Fac. Bonds – Aquatic Center	\$198,700.00
326	2013A	G.O. Equipment Certificates	\$40,000.00
327	2016A	G.O. Improvement Bonds – Oak St. Recon.	\$112,400.00
328	2017A	G.O. Equipment Certificates	\$120,250.00
329	2018A	G.O. Improvement Bonds – Streets/Veterans Park	\$146,700.00
330	2019A	G.O. Equipment Certificates – Fire Truck	\$49,700.00
331	2019B	G.O. Improvement Bonds – Street Recon.	\$32,300.00
332	2020A	G.O. Improvement Bonds – HTM	\$188,000.00
333	2020A	G.O. Bonds – Tax Abatement - Ice Arena	\$23,860.00
601	2015A	G.O. Utility Revenue & Crossover Ref. Bond	\$46,500.00
601	2016A	G.O. Utility Revenue & Crossover Ref. Bond	\$23,500.00
		TOTAL DEBT SERVICE LEVY	<b>\$1,106,910.00</b>

4. Total levy for the City of La Crescent for collection in 2022 is **\$3,343,638.00**.



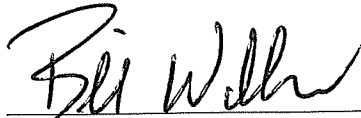
ADOPTED this 27<sup>th</sup> day of September, 2021.

SIGNED:

A handwritten signature in black ink, appearing to be "D. L. G.", written over a horizontal line.

Mayor

ATTEST:

A handwritten signature in black ink, appearing to be "B. J. W.", written over a horizontal line.

City Administrator



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
<b>GENERAL FUND</b>							
<b>TAXES</b>							
101-31010	CURRENT AD VALOREM TAXES	1,862,412	2,023,932	1,054,806	1,912,336	857,530	2,060,738 (1)
101-31011	REFUND TAX-ANNEXED-TWNSHP	5,307-	4,756-	.00	3,864-	3,864-	7,000-
101-31050	TAX ABATEMENT	24,633-	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	1,826	1,739	1,134	1,500	366	2,000
101-31810	FRANCHISE FEES-CABLE TV	43,820	42,627	50,622	42,000	8,622-	43,000
101-31900	INT. ON DELINQUENT TAXES	901	271	901	300	601-	300
Total TAXES:		1,879,019	2,063,813	1,107,463	1,952,272	844,809	2,099,038
<b>LICENSES &amp; PERMITS</b>							
101-32110	LIQUOR/WINE - ON SALE	5,375	325	25	4,000	3,975	4,050
101-32111	LIQUOR OFF SALE	1,150	1,950	300	750	450	900
101-32112	BEER ON SALE	.00	280	.00	300	300	280
101-32113	BEER OFF SALE	100	.00	.00	300	300	900
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	180	.00	180	180	180
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	800	1,000	.00	800	800	600
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	27,088	43,706	31,072	25,000	6,072-	35,000
101-32211	EXCAVATION PERMITS	1,688	3,355	600	200	400-	300
101-32212	PLUMBING PERMITS	2,045	2,955	1,995	1,500	495-	1,500
101-32213	FENCE PERMITS	315	315	255	250	5-	255
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	385	280	105	250	145	175
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	350	650	.00	400	400	400



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-32218	VARIANCE FEE	505	425	325	500	175	450
101-32219	MECHANICAL PERMIT	1,560	1,770	1,460	1,200	260	1,200
101-32220	GAS INSTALLERS LICENSE	1,305	1,260	90	1,100	1,010	1,200
101-32240	DOG\MULTIPLE PET LICENSES	375	325	175	300	125	300
101-32241	DOG LICENSES	5,465	5,141	1,729	5,000	3,272	5,000
101-32242	CAT LICENSES	1,406	1,209	488	1,250	763	1,200
101-32243	CAT\MULTIPLE PET LICENSES	250	175	100	200	100	200
101-32260	PEDDLERS PERMIT	400	.00	.00	100	100	100
101-32261	FILING FEES	.00	6	.00	.00	.00	.00
101-32262	HAND GUN PERMITS	.00	.00	.00	.00	.00	.00
Total LICENSES & PERMITS:		52,742	67,307	38,718	45,580	6,862	56,190
<b>INTERGOVERNMENTAL AID</b>							
101-33124	FEDERAL FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33125	FEDERAL GRANT-TRANSIT	.00	.00	.00	.00	.00	.00
101-33126	FEDERAL OJP VEST AID	1,748	2,219	.00	.00	.00	.00
101-33159	FEDERAL OJP BODY-WORN CAME	.00	.00	.00	.00	.00	.00
101-33160	FEDERAL COPS GRANT FUNDS	.00	31,244	.00	.00	.00	.00
101-33161	FEDERAL CARES ACT FUNDS	.00	342,882	266,077	.00	266,077	.00
101-33401	LOCAL GOVERNMENT AID	571,000	633,961	327,308	654,615	327,308	662,884
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	.00
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	.00
101-33404	STATE AID-MN DOT	.00	.00	.00	.00	.00	.00
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	.00
101-33416	STATE AID-POLICE TRNG REIMB.	12,924	11,291	.00	11,000	11,000	11,000
101-33418	STATE AID FOR STREET MAINT.	8,760	62,901	57,179	62,000	4,821	62,000
Budget notes:							
25% of allotted MSA Funding							
101-33419	STATE AID FOR STREET CONST.	.00	.00	.00	.00	.00	.00
101-33420	STATE FIRE DEPT AID	37,811	40,457	.00	35,000	35,000	35,000
Budget notes:							

(2)





Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-33424	Pass-thru to Firefighters Relief Assoc. STATE FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33425	STATE PERA AID	1,121	.00	.00	.00	.00	.00
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	.00
101-33428	STATE POLICE AID & GRANTS	66,153	71,803	.00	65,000	65,000	65,000
101-33429	STATE OF MN-ELECTION FUNDING	.00	4,153	.00	.00	.00	.00
101-33430	STATE TRANSIT FUNDING	267,428	242,834	142,126	242,834	100,709	224,400
Budget notes:							
101-33432	Pass-thru to City of La Crosse - MTU STATE AID - WAGON WHEEL PROJ.	78,232	131,218	115,676	3,425,000	3,309,324	3,200,000
Budget notes:							
~2021 PHASE 3 - PEDESTRIAN BRIDGE							
~2022 PHASE 3 - PEDESTRIAN BRIDGE							
101-33433	STATE-MNDOT LANDSCAPE PARTN	8,000	.00	8,000	8,000	.00	8,000
101-33434	STATE GRANT-MN DOT PROJECT	.00	.00	.00	.00	.00	.00
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE OF MN-DNR-WAGON WHEEL	.00	.00	.00	86,210	86,210	214,316
Budget notes:							
~2021 WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75%							
~2022 \$86,210 - WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75%							
\$128,106 - WEST CHANNEL BOAT LANDING ROAD							
(see 101-43100-403 for expenses)							
101-33437	STATE GRANT - MPCA	.00	.00	790	.00	790-	.00
Budget notes:							
~2021 Alternative Landscaping Equipment Grant							
101-33438	STATE GRANT-COMM. OF COMMER	2,431	.00	.00	.00	.00	.00
101-33624	HO. CO. PD ASSISTANCE AID	3,107	3,049	.00	500	500	500
101-33625	HO. CO. - SHIP GRANT FUNDING	.00	1,749	3,077	.00	3,077-	.00
101-33626	HO. CO.-CONSTRUCTION PROJ AID	34,621	.00	.00	.00	.00	.00
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,093,336	1,579,760	920,232	4,590,159	3,669,927	4,483,100
PUBLIC CHARGES FOR SERVICE							
101-34102	RECORDING OF LEGAL INSTRU	.00	46	46	.00	46-	.00



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34103	ZONING & SUBDIVISION FEES	150	1,035	50	200	150	200
101-34105	SALE OF MAPS & PUBLICATIONS	3	14	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	9,214	16,867	9,854	9,000	854-	16,000
101-34112	COPY & FAX CHARGES	21	.00	1	.00	1-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	.00	100	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	360	.00	.00	300	300	300
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	334	59	27	150	123	150
101-34204	FINGERPRINTING/BACKGRND FEE	3,190	5,655	2,165	5,000	2,835	5,000
101-34205	TRANSCRIPTION SERVICES	70	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	.00	26	.00	26-	.00
101-34302	STREET & STREET SIGN REPAIRS	3,741	.00	.00	.00	.00	.00
101-34303	STREET SWEEPING	4,636	.00	.00	2,500	2,500	2,500
101-34304	SNOW REMOVAL	47	188	.00	.00	.00	.00
101-34305	VEHICLE IMPOUND	1,225	1,400	350	1,000	650	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	118	470	451	200	251-	200
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	2,000	2,000	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00
101-34719	SWIMMING POOL ADMISSIONS	51,035	16,622	38,927	48,000	9,073	48,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	26,963	253	24,469	26,000	1,531	26,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	3,883	.00	2,615	3,500	885	2,750
101-34722	CONCESSIONS - POOL	24,169	.00	15,440	25,000	9,560	20,000
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	2,246	1,039	2,396	2,300	96-	2,300
101-34725	SOFTBALL PROGRAM - CITY	1,048	618	1,160	900	260-	900



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	13,095	6,160	12,775	11,500	1,275-	12,000
101-34728	TENNIS LESSONS - CITY	2,480	2,040	2,510	2,000	510-	2,000
101-34729	TOWNSHIP FEES	17,778	17,102	.00	15,000	15,000	15,000
101-34731	GOLF LESSONS - CITY	790	800	1,910	800	1,110-	800
101-34732	BASKETBALL LESSONS - CITY	920	.00	1,360	1,000	360-	1,000
101-34733	VOLLEYBALL LESSONS - CITY	840	.00	1,200	1,000	200-	1,000
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	786	397	599	600	1	600
101-34737	SOFTBALL PROGRAM - TOWNSHIP	337	196	449	150	299-	450
101-34738	GOLF LESSONS - TOWNSHIP	200	240	880	200	680-	200
101-34739	VOLLEYBALL LESSONS - TOWNSHI	240	.00	352	200	152-	200
101-34740	BASKETBALL LESSONS - TOWNSHI	160	.00	800	100	700-	100
101-34741	SWIMMING LESSONS - TOWNSHIP	4,410	1,890	5,110	3,300	1,810-	3,500
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	4,828	.00	7,200	4,600	2,600-	4,600
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	589	.00	669	600	69-	600
101-34744	TENNIS LESSONS - TOWNSHIP	560	560	760	500	260-	500
101-34745	BASEBALL PROGRAM - OTHER	505	131	379	400	21	400
101-34746	SOFTBALL PROGRAM - OTHER	262	164	211	150	61-	150
101-34747	GOLF LESSONS - OTHER	465	450	945	400	545-	400
101-34748	VOLLEYBALL LESSONS-OTHER	360	.00	360	300	60-	300
101-34749	BASKETBALL LESSONS - OTHER	490	.00	315	300	15-	300
101-34750	SWIMMING LESSONS - OTHER	8,540	1,305	6,050	6,000	50-	6,000
101-34751	POOL MEMB. - FAMILY - OTHER	6,508	.00	6,550	6,500	50-	6,500
101-34752	POOL MEMB. - SINGLE - OTHER	1,488	.00	1,432	1,200	232-	1,200
101-34753	TENNIS LESSONS - OTHER	225	225	450	250	200-	250
101-34754	LOG ROLLING LESSONS - CITY	480	.00	520	400	120-	400
101-34755	LOG ROLLING LESSONS - TOWNSH	.00	.00	200	40	160-	40



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34756	LOG ROLLING LESSONS - OTHER	90	.00	.00	90	90	90
101-34757	SWIM TEAM - CITY	1,462	.00	711	1,300	589	800
101-34758	SWIM TEAM - TOWNSHIP	262	.00	412	300	112-	400
101-34759	SWIM TEAM - OTHER	337	.00	84	300	216	100
101-34780	PARK USE FEES	2,400	674	1,727	2,000	273	2,000
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		206,339	78,698	154,896	187,530	32,634	188,180
<b>FINES &amp; FORFEITURES</b>							
101-35101	COURT FINES	21,351	14,101	6,724	17,000	10,276	10,000
101-35102	PARKING FINES	120	110	40	.00	40-	.00
101-35103	ADMINISTRATIVE COMPLAINT	15	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	.00	.00	.00	.00	.00
101-35108	PROSECUTION FEES	.00	61	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	10,221	2,529	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		31,707	16,802	6,764	17,000	10,236	10,000
<b>SPECIAL ASSESSMENTS</b>							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	6,825	1,713	1,765	1,713	52-	1,765
101-36102	SPECIAL ASSMTS - INTEREST	230	104	315	104	211-	100
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	.00	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	20,196	14,368	196	.00	196-	.00
101-36201	UNCLAIMED PROPERTY	3	2,090	.00	.00	.00	.00
101-36202	BAD CHECK CHARGE	.00	.00	.00	.00	.00	.00
101-36210	INTEREST ON INVESTMENTS	11,528	8,376	8,760	6,000	2,760-	7,000





Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	3,719	3,830	3,945	3,945	.00	4,064
101-36221	RENTAL PROPERTY - HOUSE	1	.00	.00	.00	.00	.00
101-36222	SOLAR RENTAL - MAINT/ANIMAL	.00	150	.00	.00	.00	150
Budget notes:							
Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	19,000	23,597	20,177	.00	20,177-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	.00	.00	.00	.00	.00
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	2,620	583	350	2,000	1,650	2,000
101-36240	INSURANCE REBATE, DIVIDEN	5,073	9,288	1,649	4,500	2,851	4,500
101-36241	INSURANCE REIMBURSEMENT	5,302	51	22	.00	22-	.00
101-36242	FEDERAL EXCISE TAX REFUND	397	360	.00	400	400	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,744	1,713	.00	1,500	1,500	1,500
Budget notes:							
Est. - Board meets last Wed. in October							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	1,822	.00	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		78,459	66,223	37,179	20,162	17,017-	21,379
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	.00	.00	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	273	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		273	.00	.00	.00	.00	.00
OTHER FINANCING SOURCES							
101-39101	SALE OF GENERAL FIXED ASS	.00	11,593	46,594	.00	46,594-	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-39201	TRANSFER FROM CAPITAL PROJ.	.00	.00	.00	.00	.00	.00
101-39202	CONTRIBUTION FROM ENTERPR	30,000	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	70,000	.00	.00	.00	.00	.00
101-39204	TRANSFER FROM DEBT SERV.	36,621	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	.00	.00	1,300,000

## Budget notes:

~2020 GO Imp. Street Reconstruction Bonds  
~2022 GO Imp. Street Reconstruction Bonds

## Total OTHER FINANCING SOURCES:

136,621	11,593	46,594	.00	46,594	1,300,000
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COUNCIL  
COUNCIL

101-41100-101	WAGES & SALARIES-REGULAR	24,200	25,200	12,600	25,200	12,600	25,200
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## Budget notes:

\$500/Month Mayor  
\$400/Month Council

101-41100-119	TECHNOLOGY ALLOWANCE	750	750	750	750	.00	750
101-41100-121	FICA CONTRIBUTIONS	1,884	1,985	1,182	1,990	808	1,990

## Budget notes:

7.65%

101-41100-122	PERA CONTRIBUTIONS	1,000	1,020	595	1,020	425	1,020
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## Budget notes:

5%

101-41100-210	OPERATING SUPPLIES	881	267	.00	500	500	500
101-41100-220	CITY BRANDING EXPENSES	.00	562	.00	.00	.00	.00
101-41100-300	PROFESSIONAL SERVICES	47,605	44,426	32,473	49,540	17,067	64,500

## Budget notes:

~2020 \$3,500 Houston County Victim Services  
\$16,000 Community Development Services  
\$12,000 Sustainability Coord Services  
\$7,140 Bluffland Coalition  
~2021 \$3,500 Houston County Victim Services  
\$16,000 Community Development Services  
\$28,000 Sustainability Coord Services  
\$2,040 Bluffland Coalition  
~2022 \$3,500 Houston County Victim Services  
\$16,000 Community Development Services  
\$45,000 Sustainability Coord Services

101-41100-310	OTHER CONTRACTED SERVICES	275	.00	.00	500	500	.00
101-41100-331	TRAVEL EXPENSE	2,031	.00	369	1,000	631	1,000



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41100-350	PRINTING & PUBLISHING	.00	39	56	100	44	100
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	.00
Budget notes:							
Workers' Comp							
101-41100-430	MISCELLANEOUS	83	.00	.00	500	500	.00
101-41100-432	UNCOLLECTIBLE ACCOUNTS	255	.00	.00	.00	.00	.00
101-41100-433	DUES AND SUBSCRIPTIONS	20,809	17,880	13,118	22,600	9,482	22,858
Budget notes:							
~2020 \$5,614 - LMC							
\$2,855 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$8,994 - GCMC - Dues Assmts							
\$530 - LMC-Storm Water Coalition							
\$40 - SEMLM							
\$20 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$100 - Parks & Trails Council							
\$4,022 - Discretionary							
~2021 \$5,700 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,202 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
~2022 \$5,942 - LMC							
\$2,800 - LAPC - La Crosse County Treasurer							
\$1,600 - LADCO							
\$9,221 - GCMC - Dues Assmts							
\$40 - SEMLM							
\$30 - LMC Mayors Assoc. Dues							
\$225 - MN Public Transit							
\$3,000 - Discretionary							
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-Thru							
American Legion Donations							
101-41100-491	2% FIRE RELIEF ASSOC PYMT	37,811	40,457	.00	35,000	35,000	35,000
Budget notes:							
Pass-Thru from State to Relief Association							
(see 101-33420)							
101-41100-492	TAX ABATEMENT PAYMENTS	7,187	7,187	3,594	3,600	7	.00
Budget notes:							
Walnut Street Properties							
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total COUNCIL:		144,771	139,772	64,737	142,300	77,563	152,918
<b>CITY CLERK</b>							
101-41400-101	WAGES & SALARIES-REGULAR	120,799	125,008	67,951	130,300	62,349	121,000
101-41400-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	8,941	9,140	5,323	9,970	4,647	9,260
Budget notes: 7.65%							
101-41400-122	PERA CONTRIBUTIONS	7,963	8,363	5,037	9,770	4,733	9,075
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-41400-131	EMPLOYER PAID HEALTH INS.	6,287	14,730	13,507	23,100	9,593	24,000
101-41400-152	WC BENEFITS	.00	.00	628	.00	628-	1,000
101-41400-200	OFFICE SUPPLIES	5,346	7,545	2,999	5,000	2,001	5,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes: Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)							
101-41400-300	PROFESSIONAL SERVICES	9,748	10,364	6,765	9,000	2,235	9,000
101-41400-301	ACCTG & AUDITING SERVICES	16,229	16,584	.00	16,000	16,000	17,500
Budget notes: Winona County Assmt. Fees Annual City Audit Fees							
101-41400-310	OTHER CONTRACTED SERVICES	8,410	8,098	4,521	9,000	4,479	9,000
Budget notes: Computer Support Copy Mach. Maint.							
101-41400-321	TELEPHONE	3,819	4,663	2,964	4,800	1,836	4,800
101-41400-322	POSTAGE	1,871	1,324	1,092	2,000	908	1,500
101-41400-325	NEWSLETTER	92	133	33	200	167	200
101-41400-331	TRAVEL EXPENSE	2,594	162	445	1,500	1,055	1,500
101-41400-350	PRINTING & PUBLISHING	235	593	584	400	184-	600
101-41400-360	INSURANCE	104,143	115,001	64,931	109,100	44,169	118,000





Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	55	.00	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	368	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	1-	.00	50	.00	50-	.00
101-41400-433	DUES AND SUBSCRIPTIONS	1,797	2,382	1,776	2,000	224	2,200
101-41400-437	PROPERTY TAX EXPENSE	46	1,776	2,644	50	2,594-	3,000
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru							
Total CITY CLERK:		298,742	325,866	181,250	332,690	151,440	337,135
<b>ELECTIONS</b>							
101-41410-101	WAGES & SALARIES-REGULAR	.00	15,226	.00	.00	.00	10,000
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	.00	6,629	.00	.00	.00	1,000
101-41410-331	TRAVEL & TRAINING EXPENSE	.00	2,242	.00	.00	.00	1,000
Budget notes: Mileage & Meals							
101-41410-350	PRINTING & PUBLISHING	56	600	.00	.00	.00	600
Budget notes: Ballots & Notices in Paper							
101-41410-430	MISCELLANEOUS	.00	546	.00	.00	.00	600
Budget notes: Meals							
Total ELECTIONS:		56	25,243	.00	.00	.00	13,200
<b>LEGAL SERVICES</b>							
101-41600-304	LEGAL SERVICES-CITY CLERK	17,698	19,178	10,974	17,000	6,026	19,000
101-41600-305	LEGAL SERVICES-POLICE DEPT.	43,048	27,502	22,615	39,000	16,385	39,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	17,698	19,178	10,974	17,000	6,026	19,000
101-41600-308	LEGAL SERVICES-COUNCIL	17,698	19,178	11,379	17,000	5,621	19,000
Total LEGAL SERVICES:		96,143	85,037	55,942	90,000	34,058	96,000
<b>CAPITAL OUTLAY</b>							
101-41700-510	C.O.-LAND & LAND IMPROVEMENT	159,079	15,567	14,329	.00	14,329-	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41700-520	C.O.-BLDGS & STRUCTURES	.00	9,555	3,700	.00	3,700-	.00
Budget notes:							
~2020 AC Unit (1st of 2) - Animal Shelter - \$1,600							
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	.00	692	.00	.00	.00	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	9,213	.00	.00	.00	.00	.00
Budget notes:							
~2020 \$5,000 - Police Dept. Evidence Security and Storage							
101-41700-575	C.O.-COMPUTER EQUIPMENT	4,222	43,968	.00	.00	.00	.00
101-41700-576	C.O.-COMPUTER SOFTWARE	.00	3,445	.00	.00	.00	.00
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	.00	.00	.00	.00	.00
101-41700-580	C.O.-OTHER EQUIPMENT	13,394	42,132	2,096	.00	2,096-	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	.00	.00	10,310	.00	10,310-	25,810
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
101-41700-612	LONG TERM OBLIGATION INT.	.00	.00	2,045	.00	2,045-	3,843
Budget notes:							
~2022 VSC Note - 332 South 1st Street Property							
Total CAPITAL OUTLAY:		185,909	115,359	32,480	.00	32,480-	29,653
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes:							
7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-41900-211	CLEANING SUPPLIES	1,541	5,967	1,409	7,000	5,591	5,000
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	.00	903	26	250	224	250
101-41900-240	SMALL TOOLS & MINOR EQUIP.	22	18	.00	100	100	100
101-41900-310	CONTRACTED SERVICES	5,719	6,020	3,355	6,750	3,395	7,500
Budget notes:							
City Hall Cleaning & Pest Control Services							
101-41900-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41900-381	UTILITIES-ELECTRIC	5,460	5,135	3,549	6,200	2,651	6,200
101-41900-383	UTILITIES-GAS	2,403	2,179	1,164	2,500	1,336	2,500
101-41900-401	REPAIR/MAINT-BUILDINGS	4,138	16,348	412	3,000	2,588	3,000
Budget notes:							
~2020 - \$2,200 Police Dept card reader for back door							
101-41900-404	REPAIR/MAINT-EQUIPMENT	75	.00	560	200	360-	500
101-41900-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
Budget notes:							
Water Cooler							
101-41900-430	MISCELLANEOUS	182	.00	.00	200	200	200
Total CITY HALL:		20,020	37,050	10,754	26,700	15,946	25,750
POLICE DEPARTMENT							
POLICE DEPARTMENT							
101-42100-101	WAGES & SALARIES-OFFICERS	561,473	595,583	315,737	617,500	301,763	620,000
101-42100-102	WAGES & SALARIES-OT	14,375	15,324	6,941	14,000	7,060	14,000
101-42100-103	WAGES & SALARIES-PT	24,745	34,977	16,483	15,000	1,483-	18,000
101-42100-104	WAGES-POLICE RESERVES	8,121	8,195	2,974	10,000	7,026	10,000
101-42100-105	WAGES & SALARIES-CLERICAL	42,595	46,369	24,458	46,800	22,342	48,400
101-42100-106	HOLIDAY PAY	18,627	19,204	.00	20,400	20,400	21,000
101-42100-111	SEVERANCE PAY-PD	6,358	.00	.00	.00	.00	.00
101-42100-112	AMMUNITION ALLOWANCE	4,193	3,051	2,859	4,000	1,141	5,000
101-42100-113	UNIFORM ALLOWANCE	6,975	6,200	9,241	6,200	3,041-	6,200
Budget notes:							
~2020 - 8 Officers @ \$775 each							
~2021 - 8 Officers @ \$775 each							
~2022 - 8 Officers @ \$775 each							
101-42100-115	GUN ALLOWANCE	166-	.00	.00	425	425	425
Budget notes:							
~2020 - 1 Gun @ \$425							
~2021 - 1 Gun @ \$425							
~2022 - 1 Gun @ \$425							
101-42100-121	FICA CONTRIBUTIONS	13,425	13,311	8,178	14,930	6,752	14,320
Budget notes:							
1.45% - Chief and Officers							
7.65% - Secretary & Reserves							
101-42100-122	PERA CONTRIBUTIONS	100,940	111,941	63,926	121,550	57,624	122,750
Budget notes:							



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
~2020 - 17.7% Chief & Police Officer's 7.5% Clerical ~2021 - 17.7% Chief & Police Officer's 7.5% Clerical ~2022 - 17.7% Chief & Police Officer's 7.5% Clerical							
101-42100-131	EMPLOYER PAID HEALTH INS.	94,681	92,676	55,671	95,450	39,779	98,780
101-42100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-42100-152	WORKERS COMP BENEFITS	860	1,394	456	1,000	544	1,000
101-42100-200	OFFICE SUPPLIES	2,346	3,094	1,366	3,000	1,634	3,000
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	4,310	3,031	955	4,000	3,045	4,000
101-42100-210	OPERATING SUPPLIES	1,376	2,260	75	2,000	1,925	1,500
101-42100-212	MOTOR FUELS/LUBRICANTS	16,751	12,138	9,374	15,000	5,626	16,000
101-42100-217	UNIFORMS - POLICE RESERVES	6,548	2,323	1,122	2,000	878	2,000
101-42100-218	SAFETY EQUIPMENT	138	6,886	5,283	2,000	3,283	3,000
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	513	5	612	1,000	388	1,000
101-42100-300	PROFESSIONAL SERVICES	861	2,877	1,012	1,300	289	2,000
101-42100-310	CONTRACTED SERVICES	22,578	16,615	18,482	19,000	518	22,000
Budget notes:							
Software Support & Managed Print Service							
101-42100-321	TELEPHONE	9,904	6,995	7,320	10,500	3,180	12,000
101-42100-322	POSTAGE	334	309	189	400	211	400
101-42100-331	TRAVEL EXPENSE	4,343	6,484	7,522	5,000	2,522	5,000
101-42100-350	PRINTING & PUBLISHING	.00	.00	.00	500	500	.00
101-42100-404	REPAIR/MAINT-EQUIPMENT	1,726	2,812	1,766	2,000	234	2,000
101-42100-405	REPAIR/MAINT-VEHICLES	15,044	8,916	3,913	12,000	8,087	10,000
101-42100-406	REPAIRS/MAINT-COMPUTERS	411	120	736	250	486	500
101-42100-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
101-42100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	7,036	1,297	1,165	1,500	335	1,500
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00





Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total POLICE DEPARTMENT:		991,902	1,024,866	568,094	1,049,205	481,111	1,066,275
FIRE DEPARTMENT							
101-42200-720	OPERATING TRANSFER	219,858	217,006	.00	234,218	234,218	243,600
Budget notes: City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		219,858	217,006	.00	234,218	234,218	243,600
BUILDING/ZONING							
101-42400-101	WAGES & SALARIES-REGULAR	27,693	30,214	16,758	31,350	14,592	93,175
Budget notes: ~2022 50% of New Position & Reallocate Bldg Officials wages from 40% to 80%							
101-42400-102	WAGES & SALARIES-OT	289	143	162	500	338	500
101-42400-103	WAGES & SALARIES-PT	3,150	2,850	.00	5,200	5,200	4,200
Budget notes: - Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	125	1,000	875	1,000
101-42400-121	FICA CONTRIBUTIONS	2,446	2,585	1,387	2,910	1,523	7,560
Budget notes: 7.65%							
101-42400-122	PERA CONTRIBUTIONS	1,810	1,940	1,166	2,150	984	7,030
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	270	1,479	679	1,000	321	1,000
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	1,064	724	529	1,000	471	1,000
101-42400-217	UNIFORMS	75	.00	.00	75	75	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	.00	1,034	71	100	29	100
101-42400-300	PROFESSIONAL SERVICES	138	1,952	346	500	154	500
101-42400-303	ENGINEERING FEES	.00	2,048	1,029	1,000	29-	1,000

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-42400-310	CONTRACTED SERVICES	7,248	5,814	4,201	6,000	1,799	6,600
Budget notes:							
~2021 \$2,500 - Permit Software Annual Fee							
\$1,800 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2022 \$2,900 - Permit Software Annual Fee							
\$2,000 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	1,146	1,595	990	1,600	611	1,700
101-42400-322	POSTAGE	294	305	189	300	111	300
101-42400-331	TRAVEL EXPENSE	1,079	292	50	1,000	950	1,000
101-42400-350	PRINTING & PUBLISHING	661	861	276	1,000	724	750
101-42400-404	REPAIR/MAINT-EQUIPMENT	27	.00	.00	.00	.00	.00
101-42400-405	REPAIR/MAINT-VEHICLES	59	997	100	1,000	900	1,000
101-42400-406	REPAIR/MAINT-COMPUTERS	368	.00	.00	200	200	200
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	105	1,474	210	1,000	790	1,000
Total BUILDING/ZONING:		48,920	57,306	28,267	59,885	31,618	130,765
EMERGENCY SERVICES							
101-42500-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00
101-42500-404	REPAIR/MAINT-EQUIPMENT	3,157	1,179	133	2,000	1,867	2,000
Budget notes:							
Siren and Boat Repairs							
101-42500-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		3,157	1,179	133	2,000	1,867	2,000

ANIMAL CONTROL



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-42700-210	OPERATING SUPPLIES	161	158	.00	200	200	200
101-42700-310	CONTRACTED SERVICES	6,000	6,000	2,500	6,000	3,500	7,500
101-42700-322	POSTAGE	317	122	27	250	223	250
Budget notes:							
Animal Licensing Notices							
101-42700-381	UTILITIES-ELECTRIC-ANIMAL	4,368	3,623	815	4,000	3,185	4,000
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	1,031	648	217	1,100	883	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	884	934	532	1,200	668	1,200
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELT	1,012	890	519	1,100	581	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	160	5,451	176	4,000	3,824	5,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		13,933	17,827	4,788	17,850	13,062	20,250
PUBLIC WORKS							
PUBLIC WORKS							
101-43050-101	WAGES & SALARIES-REGULAR	94,787	98,497	55,347	102,400	47,053	104,100
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	.00
101-43050-121	FICA CONTRIBUTIONS	7,179	7,411	4,487	7,840	3,353	7,960
Budget notes:							
7.65%							
101-43050-122	PERA CONTRIBUTIONS	6,394	6,586	3,918	7,680	3,762	7,810
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-43050-200	OFFICE SUPPLIES	51	84	342	100	242	200
101-43050-212	MOTOR FUELS/LUBRICANTS	499	259	215	500	285	500
101-43050-300	PROFESSIONAL SERVICES	.00	45	.00	50	50	.00
101-43050-310	CONTRACTED SERVICES	3,252	3,169	1,705	2,500	795	3,000



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43050-321	TELEPHONE	1,146	1,188	671	1,200	529	1,200
101-43050-322	POSTAGE	210	218	135	200	65	200
101-43050-331	TRAVEL EXPENSE	1,638	212	487	1,000	513	1,000
101-43050-350	PRINTING & PUBLISHING	.00	127	.00	.00	.00	.00
101-43050-405	REPAIR/MAINT-VEHICLES	96	19	13	250	237	250
101-43050-433	DUES AND SUBSCRIPTIONS	163	167	35	175	140	175
Total PUBLIC WORKS:		115,414	117,982	67,355	123,895	56,540	126,395
<b>STREETS &amp; ALLEYS</b>							
101-43100-101	WAGES & SALARIES-REGULAR	118,358	131,432	74,772	136,950	62,178	170,200
Budget notes: ~2022 50% of New Position							
101-43100-102	WAGES & SALARIES-OT	17,403	9,741	7,278	15,000	7,722	12,000
101-43100-103	WAGES & SALARIES-PT	12,081	16,995	7,944	13,000	5,056	17,000
101-43100-111	SEVERANCE PAY	1,366	.00	.00	.00	.00	.00
101-43100-121	FICA CONTRIBUTIONS	11,146	11,703	7,234	12,620	5,386	15,240
Budget notes: 7.65%							
101-43100-122	PERA CONTRIBUTIONS	9,748	9,692	6,203	11,400	5,197	13,665
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-43100-131	EMPLOYER PAID HEALTH INS	20,619	17,742	11,091	18,280	7,189	24,100
101-43100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-43100-200	OFFICE SUPPLIES	159	950	465	500	35	500
101-43100-211	CLEANING SUPPLIES	383	856	488	500	12	750
101-43100-212	MOTOR FUELS/LUBRICANTS	13,712	6,644	5,828	12,000	6,172	12,000
101-43100-217	UNIFORMS	1,613	1,323	989	1,500	511	1,500
101-43100-218	SAFETY EQUIPMENT	1,059	1,441	262	1,500	1,238	1,500
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	39,589	13,902	7,651	30,000	22,349	30,000
101-43100-221	TREES	.00	.00	.00	.00	.00	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur. YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43100-224	STREET MAINTENACE MAT'LS	9,999	12,745	3,458	8,000	4,542	10,000
101-43100-225	LANDSCAPING MATERIALS	10,006	292	13,835	10,000	3,835	11,000
Budget notes: ~2020 - \$8,000 MN DOT Community Roadside Landscaping Partnership Program (see 101-33433) - \$2,200 mulch for flower beds							
101-43100-227	STORM DRAIN MAINTENANCE	4,829	25,309	5,653	15,000	9,347	15,000
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	1,675	2,395	1,516	1,500	16	2,500
101-43100-300	PROFESSIONAL SERVICES	228	698	260	400	140	400
101-43100-302	ENGINEERING FEES-ST AID STREE	1,812	1,692	466	2,000	1,534	2,000
Budget notes: ~2020 - \$75,000 Wagon Wheel Project Phase 3 (see 101-33432)							
101-43100-303	ENIGINEERING FEES	65,232	159,194	246,193	425,000	178,807	325,000
Budget notes: ~2020 - \$12,000 ADA Transition Plan - \$50,000 Street Project ~2021 - \$425,000 Wagon Wheel Project Phase 3 (see 101-33432) ~2022 - \$200,000 Wagon Wheel Project Phase 3 (see 101-33432) - \$125,000 Local Street Project for 2022							
101-43100-310	CONTRACTED SERVICES	2,587	2,173	927	3,500	2,573	3,000
101-43100-321	TELEPHONE	1,108	1,107	737	2,600	1,863	2,000
Budget notes: ~2021 \$1,400 - Wi-Fi Service added for new laptops \$1,200 - Regular Telephone Expenses							
101-43100-322	POSTAGE	.00	.00	15	.00	15	.00
101-43100-331	TRAVEL EXPENSE	466	116	.00	500	500	500
101-43100-350	PRINTING & PUBLISHING	.00	593	197	650	453	500
101-43100-365	INSURANCE DEDUCTIBLE	.00	.00	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	67,634	74,171	45,933	71,000	25,067	78,900
101-43100-383	UTILITIES GAS	5,962	4,278	1,723	5,000	3,277	5,000
101-43100-384	REFUSE DISPOSAL	2,477	2,631	2,095	2,700	605	3,000
101-43100-401	REPAIR/MAINT-BUILDINGS	2,699	2,344	1,439	10,000	8,561	5,000
101-43100-402	REPAIR/MAINT-STRUCTURES	4,185	7,808	.00	5,000	5,000	5,000
Budget notes: Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	389,720	40,993	858	3,126,500	3,125,642	4,129,606
Budget notes: ~2020 - \$310,000 - 2020 Street Reconst. Project ~2021 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000							



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Phase 1 Wagon Wheel Project - Final Paving \$116,500							
Sidewalk Projects - \$10,000							
~2022 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 (see 101-33432)							
Phase 1 Wagon Wheel Project - Final Paving \$116,500 (see 101-33436)							
2022 Street Project - \$875,000 (Bond & MSA Funds)							
West Channel Boat Landing Road - \$128,106 (see 101-33436)							
Sidewalk Projects - \$10,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	7,413	19,712	2,356	5,000	2,644	5,000
101-43100-405	REPAIR/MAINT-VEHICLES	12,821	17,872	2,698	10,000	7,302	10,000
101-43100-415	RENTALS-OTHER EQUIPMENT	994	3,979	280	1,500	1,220	1,500
101-43100-430	MISCELLANEOUS	7	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	36,621	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		875,706	602,525	460,844	3,961,100	3,500,256	4,915,361
BRUSH SITE							
101-43200-102	WAGES & SALARIES-OT	231	347	161	300	139	300
101-43200-103	WAGES & SALARIES-PT	4,956	5,922	2,757	6,000	3,243	6,000
101-43200-121	FICA CONTRIBUTIONS	397	479	229	480	251	482
Budget notes:							
7.65%							
101-43200-122	PERA CONTRIBUTIONS	389	470	224	475	251	473
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	1,656	984	1,576	2,000	424	2,000
101-43200-321	TELEPHONE	432	436	261	450	189	450
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	.00	26	8	100	92	100
101-43200-403	REPAIR & MAINT.-OTHER	339	532	.00	200	200	500



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43200-404	REPAIR/MAINT-EQUIPMENT	8	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	.00	500	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		8,406	9,695	5,217	10,005	4,788	10,305
<b>RECREATION</b>							
101-45100-101	WAGES & SALARIES-REGULAR	27,578	27,412	21,803	29,500	7,697	29,500
101-45100-102	WAGES & SALARIES-OT	11	11	171	200	29	200
101-45100-103	WAGES & SALARIES-PT-REC	198	.00	.00	.00	.00	.00
101-45100-111	SEVERANCE PAY-RECREATION	152	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,111	2,070	1,703	2,280	577	2,280
Budget notes: 7.65%							
101-45100-122	PERA CONTRIBUTIONS	849	916	559	950	391	1,010
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-45100-131	EMPLOYER PAID HEALTH INS	1,983	1,631	1,028	1,680	652	2,030
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	.00
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	.00
101-45100-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-45100-207	INSTRUCTIONAL MATLS & SUP	.00	.00	610	500	110-	500
101-45100-211	CLEANING SUPPLIES	.00	148	.00	150	150	150
101-45100-217	UNIFORMS - T-SHIRTS	1,957	724	2,433	2,000	433-	2,500
101-45100-240	SMALL TOOLS/SAFETY EQUIP	36	.00	.00	150	150	150
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
Budget notes: CPR & Bloodbourne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	.00



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45100-331	TRAVEL EXPENSE	.00	.00	.00	750	750	750
101-45100-350	PRINTING AND PUBLISHING	509	77	864	750	114-	750
101-45100-381	UTILITIES-ELECTRIC	676	462	325	750	425	750
Budget notes:							
Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,376	1,024	550	1,400	850	1,400
Budget notes:							
Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	86	5	16	.00	16-	.00
101-45100-404	REPAIR/MAINT-EQUIPMENT	.00	334	98	.00	98-	250
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	.00
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-45100-720	OPERATING TRANSFER	40,000	.00	.00	40,000	40,000	40,000

## Budget notes:

- ~2020 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2021 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000
- ~2022 - Transfer to Arena \$25,000
- Transfer Set Aside Funds to Arena \$15,000

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## Total RECREATION:

77,521	34,815	30,161	81,060	50,899	82,220
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## AQUATIC CENTER

101-45110-101	WAGES & SALARIES-REGULAR	827	.00	.00	.00	.00	.00
101-45110-102	WAGES & SALARIES-OT	12,418	2,815	3,839	10,000	6,161	10,000
101-45110-103	WAGES & SALARIES-PT	159,187	118,298	90,016	154,500	64,484	155,000
101-45110-113	UNIFORMS - SWIM SUITS	.00	1,440	.00	2,000	2,000	.00
101-45110-121	FICA CONTRIBUTIONS	13,191	9,376	7,180	12,750	5,570	12,650
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-142	UNEMPLOYMENT BENEFITS	.00	2,050	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	1,262	458	.00	1,000	1,000	1,000
101-45110-200	OFFICE SUPPLIES	157	15	14	500	486	500





Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	.00	.00	423	500	77	500
101-45110-211	CLEANING SUPPLIES	942	336	802	1,000	198	1,000
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	631	.00	4	600	596	600
101-45110-216	CHEMICALS	15,692	8,309	14,723	16,000	1,277	16,000
101-45110-217	UNIFORMS	2,581	70	2,210	100	2,110	2,500
101-45110-218	SAFETY SUPPLIES	324	214	356	300	56	350
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	178	85	116	150	34	150
101-45110-259	CONCESSION FOOD PURCHASES	19,637	.00	10,597	20,000	9,403	15,000
101-45110-300	PROFESSIONAL SERVICES-POOL	35	.00	.00	.00	.00	.00
101-45110-321	TELEPHONE	380	717	432	1,000	568	1,000
101-45110-322	POSTAGE	84	87	54	100	46	100
101-45110-331	TRAVEL & TRAINING EXPENSE	2,773	611	540	3,000	2,460	3,000
Budget notes:							
Lifeguard CPR & Bloodbourne Pathogin Training							
101-45110-350	PRINTING & PUBLISHING	300	89	232	500	269	500
101-45110-381	UTILITIES-ELECTRIC	8,390	6,208	513	9,000	8,487	7,000
101-45110-382	UTILITIES-WATER-POOL	377	154	.00	400	400	400
101-45110-383	UTILITIES-GAS	7,060	4,516	6,000	7,500	1,500	7,500
101-45110-401	REPAIR/MAINT-BUILDINGS	1,096	5,347	765	1,000	235	1,000
101-45110-402	REPAIR/MAINT-STRUCTURES	19,222	2,035	3,107	4,000	893	5,000
101-45110-404	REPAIR/MAINT-EQUIPMENT	801	75	243	2,000	1,757	4,000
Budget notes:							
~2022 3 Starters - Installed							
101-45110-415	RENTALS-OTHER EQUIPMENT	.00	413	.00	.00	.00	.00
101-45110-431	CASH OVER/SHORT	.00	.00	40	.00	40	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	805	805	905	1,000	95	1,000
Budget notes:							
MN Dept of Health - Concession Licensing							
MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		268,347	164,522	143,112	248,900	105,788	245,750



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
<b>PARKS</b>							
101-45200-101	WAGES & SALARIES-REGULAR	37,465	44,272	25,217	46,200	20,983	45,700
101-45200-102	WAGES & SALARIES-OT	1,109	886	247	1,000	753	1,000
101-45200-103	WAGES & SALARIES-PT	12,081	16,995	7,944	14,000	6,056	17,000
101-45200-111	SEVERANCE PAY	1,517	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	3,926	4,683	2,641	4,690	2,049	4,873
Budget notes: 7.65%							
101-45200-122	PERA CONTRIBUTIONS	2,743	3,028	1,838	3,180	1,342	3,503
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-45200-131	EMPLOYER PAID HEALTH INS	5,812	3,058	2,313	3,160	847	9,120
101-45200-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-211	CLEANING & SANITARY SUPPLIES	1,012	1,315	823	1,200	378	1,400
101-45200-212	MOTOR FUELS/LUBRICANTS	6,429	4,670	4,275	6,000	1,725	6,500
101-45200-216	CHEMICALS	277	1,250	1,822	1,000	822	2,000
101-45200-218	SAFETY EQUIPMENT	.00	.00	105	250	145	250
101-45200-220	REPAIR & MAINT. SUPPLIES	786	285	727	1,000	273	1,000
101-45200-225	LANDSCAPING MATERIALS	3,812	16,476	21,716	16,500	5,216	19,300
Budget notes: ~2020 Mulch for Old Hickory Park and flower beds Pebbles for Veterans Park ~2021 \$12,000 Veterans Park Trees 60 @ \$200 each \$3,000 Veterans Park Wildflowers \$1,500 General Maintenance - all parks ~2022 \$10,000 Tree Planting Project 50 @ \$200 each \$3,000 Veterans Park Wildflowers \$4,800 Bark for 2nd 1/2 of Old Hickory Park \$1,500 General Maintenance - all parks							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	1,076	450	2,851	1,000	1,851	2,500
101-45200-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	40,000
Budget notes: ~2022 Park & Rec Plan Update							
101-45200-303	ENGINEERING FEES	2,430	2,056	2,691	1,500	1,191	2,500

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45200-310	CONTRACTED SERVICES	800	.00	600	1,000	400	1,000
101-45200-331	TRAINING & TRAVEL EXPENSE	.00	29	55	250	195	250
101-45200-350	PRINTING & PUBLISHING	684	.00	.00	200	200	.00
101-45200-381	UTILITIES-ELECTRIC	1,161	1,220	891	1,300	409	1,500
101-45200-382	UTILITIES-WATER/SEWER	200	162	59	250	191	400
101-45200-383	UTILITIES-GAS	3-	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	786	614	297	800	503	800
101-45200-401	REPAIR/MAINT-BUILDINGS	2,501	4,765	168	2,500	2,332	2,500
101-45200-402	REPAIR/MAINT-STRUCTURES	7,355	5,612	11,226	6,000	5,226-	7,500
101-45200-404	REPAIR/MAINT-EQUIPMENT	1,731	4,670	7,239	2,500	4,739-	5,000
101-45200-405	REPAIR/MAINT-VEHICLES	21	132	.00	500	500	500
101-45200-415	RENTALS OTHER EQUIPMENT	5,257	14,435	719	4,500	3,782	5,000
Budget notes:							
Portable Toilets							
101-45200-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
Total PARKS:		100,968	131,063	96,462	120,480	24,018	181,096
LIBRARY LEVY							
101-45500-720	OPERATING TRANSFER	.00	.00	.00	170,873	170,873	175,990
Budget notes:							
City Levy for Library							
Total LIBRARY LEVY:		.00	.00	.00	170,873	170,873	175,990
SPECIAL ASSESSMENTS							
SPECIAL ASSESSMENTS							
101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	4,253	4,466	2,345	4,700	2,355	4,924
101-47000-612	SPECIAL ASSESSMENT INTEREST	10,150	9,937	4,857	9,710	4,853	9,480
Total SPECIAL ASSESSMENTS:		14,403	14,403	7,202	14,410	7,208	14,404
OTHER FINANCING USES							
OTHER FINANCING USES							
101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-49300-720	OPERATING TRANSFER	489,152	2,089	.00	.00	.00	.00

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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total OTHER FINANCING USES:		489,152	2,089	.00	.00	.00	.00
<b>TRANSIT SERVICES</b>							
101-49800-310	CONTRACTED TRANSIT SERV.	62,182	64,393	32,197	64,400	32,204	64,400
101-49800-311	MTU STATE TRANSIT FUNDS	235,200	242,834	142,126	242,834	100,709	224,400
Budget notes:							
Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	.00	.00	.00
101-49800-405	REPAIR/MAINT-VEHICLES	.00	19	.00	.00	.00	20
Budget notes:							
Reserve							
101-49800-810	REFUND MN DOT PER AUDIT	.00	.00	.00	.00	.00	.00
Total TRANSIT SERVICES:		297,382	307,246	174,322	307,234	132,912	288,820
GENERAL FUND Revenue Total:		3,478,496	3,884,197	2,311,846	6,812,703	4,500,857	8,157,887
GENERAL FUND Expenditure Total:		4,270,711	3,430,851	1,931,119	6,992,805	5,061,686	8,157,887
Net Total GENERAL FUND:		792,214-	453,345	380,727	180,102-	560,829-	.00
Net Grand Totals:		792,214-	453,345	380,727	180,102-	560,829-	.00





# LACRESCENT PUBLIC LIBRARY 2022 PROPOSED BUDGET

45500 LIBRARY	2019	2019	2020	2021	2021	2022
	Approved	Spent (FY)	Approved	Spent (FY)	Spent (7/31)	Proposed
101 WAGES - FULL TIME	103,184.00	109,478.00	89,252.00	96,760.00	47,003.00	92,248.00
103 PART-TIME LIBRARY AIDES	23,902.00	32,730.00	29,089.00	29,911.00	15,154.00	37,846.00
121 EMPLOYER FICA EXPENSE - 7.65%	9,650.00	10,392.00	9,053.00	9,422.00	4,766.00	9,952.00
122 PERA CONTRIBUTIONS - 7.5%	8,610.00	8,959.00	8,876.00	8,322.00	4,546.00	9,757.00
131 EMPLOYER PAID HEALTH INS	36,984.00	29,789.00	40,824.00	11,064.00	6,729.00	12,500.00
200 LIBRARY OFFICE SUPPLIES	1,000.00	2,431.00	1,949.00	1,179.00	573.00	2,400.00
202 COPY MACHINE SUPPLIES						
203 COMPUTER PRINTER SUPPLIES	700.00	732.00	700.00	31.00	0.00	100.00
211 CLEANING & SANITARY SUPPLIES	300.00	137.00	300.00	324.00	103.00	400.00
220 PROGRAMMING SUPPLIES	2,100.00	1,708.00	2,680.00	1,866.00	1,453.00	3,000.00
221 WINTER READING PROGRAM SUPPLIES						
310 OTHER CONTRACTED SERVICES	4,000.00	3,652.00	4,500.00	3,529.00	2,221.00	4,500.00
321 TELEPHONE-LIBRARY	1,560.00	1,626.00	1,600.00	1,731.00	1,031.00	1,800.00
322 POSTAGE-LIBRARY	300.00	136.00	300.00	131.00	81.00	250.00
331 TRAVEL EXPENSES	500.00	1,428.00	500.00	41.00	325.00	1,500.00
350 PRINTING AND PUBLISHING	200.00	200.00	300.00	0.00	55.00	200.00
360 INSURANCE AND BONDS	4,150.00	4,257.00	4,150.00	4,789.00	2,748.00	5,000.00
381 UTILITIES - ELECTRIC	3,300.00	2,193.00	3,300.00	2,044.00	1,400.00	2,800.00
382 UTILITIES - WATER/SEWER	400.00	392.00	400.00	336.00	175.00	400.00
383 UTILITIES - GAS	900.00	1,010.00	900.00	713.00	451.00	1,200.00
384 REFUSE DISPOSAL	120.00	120.00	120.00	120.00	70.00	120.00
401 REPAIR/MAINT-BUILDINGS	185.00	173.00	400.00	2,861.00	12.00	400.00
404 REPAIR/MAINT-EQUIPMENT	0.00	1.00	0.00			
406 COMPUTER EXPENSES-LIBRARY (leasing)	3,002.00	4,145.00	4,145.00	5,799.00	4,145.00	4,145.00
414 LIMITED ACCESS LINE	16,940.00	17,207.00	17,338.00	16,084.00	11,102.00	22,500.00
415 RENTALS-OTHER EQUIPMENT	120.00	72.00	120.00	1,350.00	42.00	120.00
430 MISCELLANEOUS						
434 LEGACY GRANT EXPENDITURES						
433 DUES & MEMBERSHIPS	195.00	282.00	195.00	407.00	49.00	500.00
503 BOOKS PURCHASED CONTRIBUTION						
504 BOOKS - GRANT FUNDED				1,231.00	1,182.00	
505 BOOKS, PERIODICALS	1,976.00	10,841.00	4,613.00	6,583.00	5,847.00	12,750.00
506 PROCESSING MATERIALS	960.00	1,239.00	1,000.00	653.00	763.00	1,200.00
570 OFFICE EQUIPMENT, FURNISH		2,675.00		1,992.00		
575 C.O. - COMPUTER EQUIPMENT						
580 CAP IMPROVEMENT ITEMS						
610 INTEREST EXPENSE	800.00	1,297.00	749.00	584.00	275.00	749.00
GENERAL FUND	0.00		5,000.00		10,000.00	10,000.00
<b>TOTAL FUND 211 LIBRARY</b>	<b>226,038.00</b>	<b>249,302.00</b>	<b>232,353.00</b>	<b>209,856.00</b>	<b>112,291.00</b>	<b>238,337.00</b>
					58.3% of YR	



# REVENUES

		2019	2020	2021	2022	
		APPROVED	APPROVED	APPROVED	PROPOSED	Notes
31013	LIBRARY TAX REVENUE - CITY LEVY	\$155,001.00	\$164,301.00	\$170,873.00	\$175,990.00	*3% increase
31014	HOUSTON COUNTY LEVY	\$46,642.00	\$43,457.00	\$44,109.00	\$47,109.00	
34761	SELCO ILL REIMBURSEMENT					
33620	WINONA COUNTY FUNDING	\$3,022.00	\$3,022.00	\$3,113.00	\$3,022.00	
34762	COPY MACHINE REVENUE	\$400.00	\$500.00	\$500.00	\$1,100.00	
34763	COMPUTER PRINTER/FAX REVENUE	\$400.00	\$500.00	\$500.00	\$0.00	
35103	FINES	\$2,000.00	\$2,000.00	\$1,000.00	\$200.00	
36200	MISCELLANEOUS INCOME					
36210	INTEREST ON INVESTMENTS					
36230	CONTRIBUTIONS	\$12,000.00	\$12,000.00	\$4,000.00	\$5,000.00	
36232	SUMMER SPONSORS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
36237	WINTER SPONSORS					
36238	LEGACY GRANT FUNDS					
39200	FRIENDS OF LIBRARY COMPUTER LEASING	\$2,073.00	\$2,073.00	\$2,073.00	\$2,073.00	
39202	LACRESCENT TOWNSHIP DONATION	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	

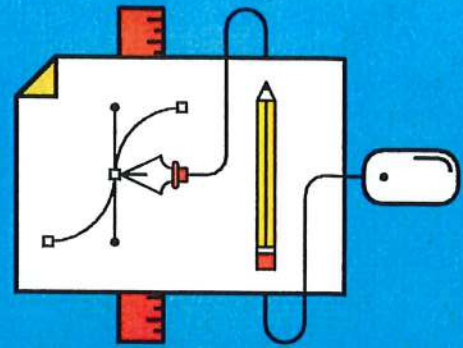
\$226,038.00    \$232,353.00    \$230,668.00    \$238,994.00





# La Crescent Public Library

2020 ANNUAL REPORT &  
2021 SUMMER READING REVIEW



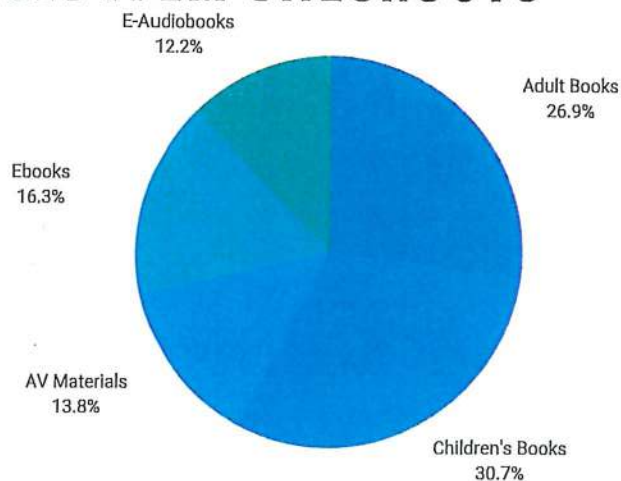
## 2020 PUBLIC USAGE

20,607 In-Person Visits  
3,502 No-Contact Pickup Appointments  
395 In-Person Public Computer Sessions  
25,643 Physical Item Checkouts

## 2020 VIRTUAL USAGE

59,278 Website Visits  
10,239 Ebook & E-Audio Checkouts  
3,459 Virtual Program Views (recorded)

## 2020 ITEM CHECKOUTS



## 2021 SRP

958 Reading Bingo Cards  
500 Kids Craft Kits  
250 Participants Farmer's  
Market Raffle  
57 Storytime Attendees  
46 Attendees @ End of  
Summer Picnic  
5 Participants Teen Book Club

## LOOKING AHEAD

Fall Programming:

- Storytime Sat
- Storytime & Craft Tues
- Chapter Club Wed
- Book Club Monthly
- Knitting Club Bi-monthly
- TAG Monthly
- Teen Crafts Monthly
- Community Read:  
*Waking Up White* by  
Debby Irving



# 5.1



IN RECOGNITION OF YOUR SERVICE

TO THE LA CRESCENT COMMUNITY

RANDY DOBBS

LA CRESCENT PARK AND RECREATION COMMISSION MEMBER

1995 – 2021

ON BEHALF OF THE MEMBERS OF THIS COMMUNITY

AND THE MEMBERS OF THE CITY COUNCIL

THANK YOU FOR YOUR SERVICE

TO THE CITY OF LA CRESCENT

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Mike Poellinger  
Mayor, City of La Crescent  
October 1, 2021







IN RECOGNITION OF YOUR SERVICE  
TO THE LA CRESCENT COMMUNITY

EILEEN KRENZ

ECONOMIC DEVELOPMENT COMMISSION

2015 – 2021

ON BEHALF OF THE MEMBERS OF THIS COMMUNITY

AND THE MEMBERS OF THE CITY COUNCIL

THANK YOU FOR YOUR SERVICE

TO THE CITY OF LA CRESCENT

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Mike Poellinger  
Mayor, City of La Crescent  
October 1, 2021

